

## **CALL FOR APPLICATIONS ERASMUS+ KA107-2020 SCHOLARSHIPS FOR STUDENT AND STAFF MOBILITY FROM PARTNER COUNTRIES**

The Erasmus+ KA107 Program of the European Commission promotes mobility of students and staff members between Higher Education Institutions in Europe and partner institutions in non-European partner countries. Universidad Católica San Antonio (UCAM) has been a beneficiary of 80 scholarships under the action KA107 in the 2020 call. These grants are aimed for students and staff from our partner universities for the purpose of exchange periods in Murcia.

### **ARTICLE 1. PURPOSE OF THE CALL**

Student and staff mobility is one of the key activities of the European Commission's Erasmus+ Program in the field of Education, Youth and Sport. The present Call is based on the funding awarded to UCAM for mobility projects with EU-partner countries under Key Action 107 of the Erasmus+ Program for undergraduate students and for staff members.

The exchanges will take place in the academic year 2021-2022 or 2022-2023, being the last possible day of the stay 31/07/2023.

The purposes of this call are:

- To offer study opportunities to students and research and training opportunities to staff members from partner universities included in the project
- To improve competences and skills of both students and staff.
- To establish and/or strengthen links between UCAM and our partner universities, promoting transnational academic cooperation and long lasting partnerships.
- To improve participants' language and cultural skills, promoting mutual enrichment and understanding.

In the framework of the Erasmus+ Program, it is compulsory to sign an inter-institutional agreement needs be signed between the sending and the receiving university before the start of the mobilities.

### **ARTICLE 2. REQUIREMENTS FOR PARTNER UNIVERSITIES AND SELECTED STUDENTS AND STAFF**

#### **2.1 Student Mobility**

The partner university will publish this Call on their website and will promote the available Erasmus+ grants among their students and staff. The selection process will evaluate the applicants and will prioritize candidates according to the established criteria and budgetary availability. The selection process will be based on the principles of equity, fairness and transparency.

Partner universities will organize a selection procedure for students based on the following selection criteria:

1. Academic performance: the average grade of the student up until the date of selection will constitute a 45% of the final assessment rate.
2. Language skills (accreditation of language proficiency in either Spanish (B1 level) or English (B2 level by official certificate or tested by the home university) : 45%
3. Criteria established by the home university (such as student motivation, maturity, experience, among others).

The host university should choose one of these three criteria as a tie breaker in case of equal punctuation of two or more students. All information about the selection procedure should be included in the public Call for applications. The partner university will publish a provisional list of selected and non-selected candidates with their punctuation and will establish a period of allegations. After this period of allegations a definitive list of selected candidates will be published.

To be eligible, the proposed student mobility must fulfil the following general conditions:

- The area of study of the selected student must coincide with the study areas included in the Inter-Institutional Agreement between UCAM and the partner university.
- The student must be enrolled in an undergraduate program in the partner university and they should be enrolled at least in the second year of their degree.
- The student cannot exceed 12 months of Erasmus stay in the same study cycle
- The Erasmus stay will be of approximately 5 months (1 semester)
- The Erasmus mobility must take place before 31/7/2023

Obligations selected students:

- Submit a Learning Agreement in Erasmus format signed by the sending and receiving institution
- Submit a Language certificate proofing the proficiency in the chosen language of instruction
- Submit an official Transcript of Records (in English language)
- Submit proof of Health Insurance covering the full study period in Spain

## **2.2. Staff Mobility**

To be eligible, the proposed staff mobility must fulfil the following general conditions:

- In case of a teaching mobility: the area of study of the selected teacher must coincide with the study areas included in the Inter-Institutional Agreement between UCAM and the partner university.
- The staff member must be under contract at the partner university
- The Erasmus stay will be of approximately 5 days (exact duration in the table below)
- The Erasmus mobility must take place before 31/7/2023

Partner universities will organize a selection procedure for teaching and/or non-teaching staff members, granting a maximum of 10 points for each of the following circumstances, being 40 points the maximum possible score:

1. The staff member has never participated in the Erasmus program (10 point)  
The staff member has not participated in the Erasmus program during the previous 5 years (5 points)  
The staff member has not participated in the Erasmus programs the Erasmus program during the previous 3 years (3 points)
2. Language skills in the official language of the host university or English, accredited by an official Language certificate, nationality (native speaker) or a University certificate  
C2 level (or native speaker): 10 points  
C1 level: 8 points  
B2 level: 6 points  
B1 level: 3 points
3. The staff member has a fulltime contract at the home institution (10 points)  
The staff member has a semi fulltime (minimum 70%) contract at the home institution (5 points)
4. The Staff member is involved in the management of Student/Staff International Mobility Programs in the home university (10 points)

The host university should choose one of these four criteria as a tie breaker in case of equal punctuation of two or more staff members. All information about the selection procedure should be included in the public Call for applications. The partner university will publish a provisional list of selected and non-selected candidates with their punctuation and will establish a period of allegations. After this period of allegations a definitive list of selected candidates will be published.

**ARTICLE 3. AVAILABLE SCHOLARSHIPS**

Table 1

Country	Scholarships	Sending Institutions	Study Areas
Armenia	4 x 5 months scholarships for student mobility  2 x 6 days scholarships for Staff Teaching mobility	Gavar State University  Yerevan Brusov State University	Business Administration, Modern Languages, Pharmacy  Journalism, Pedagogy, Linguistics, Communication, Political Science, Translation/Foreign Languages
Azerbaijan	4 x 5 months scholarships for student mobility  2 x 6 days scholarships for Staff Teaching mobility	Khazar University  Ganja State University	Business Administration, Modern Languages, Translation, Primary Education, Civil Eng., Computer Eng.  Sport Sciences, Primary Education, Psychology, Modern Languages, Translation, Business Administration
Georgia	5 x 5 months scholarships for student mobility 4 x 5 days scholarships for Staff Teaching mobility	Batumi Shota Rustaveli State University  Georgian Institute of Public Affair Foundation  Ivane Javakhishvili Tblisi State University  Ilia State University	Primary education, Translation Studies, Psychology, Pharmacy Business Administration, Psychology  Dentistry, Psychology, Languages  Business Administration, Primary education, Languages, Psychology
Haiti	4 x 5 months scholarships for student mobility  2 x 7 days scholarships for Staff Training mobility	Université d'Etat d'Haiti	Business Administration, Dentistry, Medicine
Indonesia	2 x 5 months scholarships for student mobility  2 x 7 days scholarships for Staff Training mobility	Universitas Bina Nusantara	Business Administration , Translation/Modern Languages, Psychology, Primary Education

Iran	<p>2 x 5 months scholarships for student mobility</p> <p>2 x 7 days scholarships for Staff Training mobility</p> <p>2 x 7 days scholarships for Staff Teaching mobility</p>	Amirkabir University of Technology	Civil Engineering, Computer Science, Business Administration
Morocco	<p>6 x 5 months scholarships for student mobility</p> <p>3 x 6 days scholarships for Staff Training mobility</p>	<p>Université Euro-Mediterraneene de Fes</p> <p>Université Hassan II de Casablanca</p> <p>Université Al Akhawayn D'Ifrane</p>	<p>Business and Administration, Information and Communication Technologies, Languages, Architecture and Construction, Civil engineering, Biological and related sciences (Biotech)</p> <p>Business Administration, HRM, Marketing</p> <p>-</p>
Moldavia	<p>4 x 5 months scholarships for student mobility</p> <p>2 x 6 days scholarships for Staff Teaching mobility</p>	<p>Academy of Economic Studies of Moldova</p> <p>Universitea de Stat din Moldova</p>	<p>Business Administration</p> <p>Translation and Interpretation, Modern Languages, Primary education, Psychology, Business Adm.</p>
Nigeria	4 x 5 months scholarships for student mobility	Westerfield College	Business Administration, Pharmacy, Sport Sciences
Palestine	<p>2 x 5 months scholarships for student mobility</p> <p>2 x 6 days scholarships for Staff Training mobility</p>	University College of Applied Sciences	Business Administration, Psychology, Sport Sciences
Russia	4 x 5 months scholarships for student mobility	Moscow City University	Psychology, Pedagogy (Primary Education), Foreign Languages and Physical Education

	2 x 6 days scholarships for Staff Training mobility	Saint Petersburg State University of Economics and Finance  Kuban State University  Plekhanov Russian University of Economics	Business Administration, Modern Languages  Business Studies, Languages  Business Studies, Marketing, Advertising and PR, Tourism
Ukraine	5 x 5 months scholarships for student mobility  2 x 7 days scholarships for Staff Training mobility  3 x 7 days scholarships for Staff Teaching mobility	Ucranian Catholic University  Yuriy Fedkovych Chernivtsi National University  V.N. Karazin Kharkiv National University  Krok University	Modern Languages, Psychology  Psychology, Business Administration, Primary Education, Physical Education, Modern Languages/Translation  Business Administration  Business Administration, Marketing and Advertising, Psychology, Sport Sciences, Management
Uganda	4 x 5 months scholarships for student mobility  1 x 7 days scholarships for Staff Training mobility	Isbat University	Business Administration, Information Technology, Engineering

#### **ARTICLE 4. SCHOLARSHIP AMOUNTS**

Scholarships consist of a travel allowance and a monthly amount according to the flat rates stated by the Erasmus+ Program:

##### **4.1 Student Mobility**

*Table 2*

Home Country	Subsistence (amount per month)	Maximum Subsistence	Travel Allowance**	Maximum Total
Armenia	850 €	4.250 €	530 €	4.780 €
Azerbaijan	850 €	4.250 €	820 €	5.070 €
Georgia	850 €	4.250 €	530 €	4.780 €
Haiti	850 €	4.250 €	820 €	5.070 €
Indonesia	850 €	4.250 €	1500 €	5.750 €

Iran	850 €	4.250 €	820 €	5.070 €
Morocco	850 €	4.250 €	275 €	4.525 €
Moldavia	850 €	4.250 €	360 €	4.610 €
Nigeria	850 €	4.250 €	530 €	4.780 €
Palestine	850 €	4.250 €	530 €	4.780 €
Russia	850 €	4.250 €	530 €	4.780 €
Ukraine	850 €	4.250 €	360 €	4.610 €
Uganda	850 €	4.250 €	820 €	5.070 €

## 4.2 Staff Mobility for training or teaching

Table 3

Home Country	Subsistence (amount per day)	Maximum Subsistence	Travel Allowance**	Maximum Total
Armenia	160 €	960 €	530 €	1.490 €
Azerbaijan	160 €	960 €	820 €	1.780 €
Georgia	160 €	800 €	530 €	1.330 €
Haiti	160 €	1.120 €	820 €	1.940 €
Indonesia	160 €	1.120 €	1.500 €	2.620 €
Irán	160 €	1.120 €	820 €	1.940 €
Morocco	160 €	960 €	275 €	1.235 €
Moldavia	160 €	960 €	360 €	1.320 €
Palestine	160 €	960 €	530 €	1.490 €
Russia	160 €	960 €	530 €	1.490 €
Ukraine	160 €	960 €	360 €	1.320 €
Uganda	160 €	1.120 €	820 €	1.940 €

Scholarships will be paid to the beneficiaries by Fundación Universitaria San Antonio (UCAM), according to real arrival and departure dates and UCAM's academic calendar. The payment of these scholarships is subject to the regulations of UCAM and the Spanish Law. Grants will be paid by check or transferred to the beneficiary's bank account. Scholarships of the KA107 program are not compatible with any other Erasmus+ scholarships granted for the same exchange.

\*\* The amount will depend on the distance between the institution of origin and the institution of destination according to the European Commission's regulations.

([http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm))

### ARTICLE 5. THE APPLICATION PROCESS FOR STUDENT MOBILITY

The application period will be open from April 1<sup>st</sup> 2021 to November 5<sup>th</sup> 2022 with the following deadlines:

Table 4

Deadline	Applications for
June 15 <sup>th</sup> 2021	Student Mobility Fall 2021/2022
November 5 <sup>th</sup> 2021	Student Mobility Spring 2021/2022
May 5 <sup>th</sup> 2022	Student Mobility Fall 2022/2023
November 5 <sup>th</sup> 2022	Student Mobility Spring 2022/2023

### **5.1 Application process for students:**

Students should complete the online application form (a link will be send to them by email after nomination)

During the process the student will be asked to upload the following documents:

- 1.- Learning agreement in the official Erasmus KA107 format. (available on the UCAM website). Once completed and signed by the student and the Erasmus coordinator at the sending university, the learning agreement should be send to the Erasmus contact person at UCAM.
- 2.- Grant agreement in the official Erasmus KA107 format, signed by the student.
- 3.- A passport picture
- 4.- Copy of your identity card/passport
- 5.- Transcripts of records (academic records/grades from your home university)
- 6.- Proof of health insurance that covers Travel Assistance and Accident Insurance (minimum 300.000€) including medical, surgical and hospitalization expenses and civil liability in Spain
- 7.- Students attending courses in English are asked to upload a B2 English language certificate.

### **5.2 Rights of the beneficiary**

- To perform the entire mobility period as specified in the individual grant agreement
- To receive the scholarship as per the amounts mentioned in table 1.
- To benefit from tuition fee waiver as an exchange student
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.
- To have the study period abroad recognized by the sending university

### **5.3 Obligations of the beneficiary**

- To obtain a student Visa for the period of stay in the receiving country
- To carry out the mobility period according to the proposal and dates committed in the grant agreement
- To enroll in at least 20 ECTS credits in the host university
- To complete all procedures and send all required Erasmus+ documents, before, during and after the mobility within the deadline established by UCAM's International Office:  
Before the mobility: Signature of the grant agreement and the learning agreement by all parts  
During the mobility: reflect any changes in the course choice in the "During the Mobility" part of the learning agreement and sign.  
After the mobility: complete the Erasmus online Beneficiary report within the established period, complete the After the Mobility section of the Learning Agreement
- To obtain Health insurance that covers Travel Assistance and Accident Insurance (minimum 300.000€) including medical, surgical and hospitalization expenses and civil liability in Spain

### **5.4 Force Majeure**

In the event of force majeure, the mobility period and/or the grant amounts must be modified by signing an addendum to the grant agreement.

## **ARTICLE 6. THE APPLICATION PROCESS FOR STAFF TEACHING AND TRAINING MOBILITY**

The application period will be open from April 1<sup>st</sup> 2021 to December 15<sup>th</sup> 2022 with the following deadlines:

Table 5

<b>Deadline</b>	<b>Applications for</b>
July 15 <sup>th</sup> 2021	Teaching and Training Staff Mobility Fall 2021/2022
December 15 <sup>th</sup> 2021	Teaching and Training Staff Mobility Spring 2021/2022
July 15 <sup>th</sup> 2022	Teaching and Training Staff Mobility Fall 2022/2023
December 15 <sup>th</sup> 2022	Teaching and Training Staff Mobility Spring 2022/2023

### **6.1 Application process for staff members:**

After nomination of the staff member by the International Office of the sending partner university to UCAM's International Office, the staff member should complete the online application form (a link will be send to them by email)

During the process the staff member will be asked to upload the following documents:

- 1.- Staff training or teaching mobility agreement (depending on the type of mobility to be carried out) in the official Erasmus KA107 format. (available on the UCAM website). Once completed and signed by the staff member and the Erasmus coordinator at the sending university, the agreement should be send to the Erasmus contact person at UCAM for signature.
- 2.- Grant agreement in the official Erasmus KA107 format, signed by the staff member.
- 3.- A Curriculum vitae
- 4.- Copy of your identity card/passport
- 5.- Proof of health insurance that covers Travel Assistance and Accident Insurance including medical, surgical and hospitalization expenses in Spain

### **6.2 Rights of the beneficiary**

- To perform the entire mobility period as specified in the individual grant agreement
- To receive the scholarship as per the amounts mentioned in table 1.
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.
- To have the training or teaching period abroad recognized by the sending university

### **6.3 Obligations of the beneficiary**

- To obtain a Visa for the period of stay in the receiving country (if necessary)
- To carry out the mobility period according to the proposal and dates committed in the grant agreement
- In case of a teaching mobility: teach a minimum of 8 hours
- To complete all procedures and send all required Erasmus+ documents, before, during and after the mobility

Before the mobility: Signature of the grant agreement and the training or teaching agreement by all parts

After the mobility: Complete the Erasmus online Beneficiary report within the established period

### **6.4 Force Majeure**

In the event of force majeure, the mobility period and/or the grant amounts must be modified by signing an addendum to the grant agreement.



**Contact Information**

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SIGNED



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