

## Nomination guidelines sheet for exchange students Full Academic Year & Semester 1 - 2019/20

Nominate your students via this link: - [Register Here](#)

Please register the students following the instructions below:-

- I am registering on behalf of other people
- Institution Email address (*your details*)
- Institution's Contact Details (*your details*)
  - **Please upload Erasmus Agreement or Memorandum of Agreement**
- Nominee Details (*nominated students details*)
- Delegate details (*press proceed to continue*)
  - **Select Qualification aim, - BSc, BA, BEng**
  - **Please ensure you choose the correct course from the list provided, or this can delay the students offer**
- Submit nomination
  - Add another attendee (if you are nominating more than one student) **or**
  - Complete registration

This will complete the nomination process

If you require any further assistance please do not hesitate to contact me

Best wishes  
Babita

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