



**UNIVERSITE CATHOLIQUE DE LILLE**

**IMPORTANT INFORMATION FOR EXCHANGE STUDENTS**

**2018-2019 Lille Campus**



UNIVERSITÉ  
CATHOLIQUE  
DE LILLE 1875

## I. GENERAL INFORMATION

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| <b>Location</b>  | Lille, France  |  |
| <b>Major Study Areas</b>                                   | Université Catholique de Lille includes 5 Faculties and 20 Schools and Colleges : <ul style="list-style-type: none"> <li>○ Law, Economics, Management</li> <li>○ Arts and Humanities, Theology, Ethics</li> <li>○ Health Sciences, Social Work</li> <li>○ Science and Engineering</li> </ul>   |  |
| <b>Number of students</b>                                  | 29,000 full time students, of whom 6,000 are international students from 120 different countries.  |  |
| <b>University website</b>                                  | <a href="#">Home page in English</a>   |  |
| <b>Office of International Relations and Communication</b> | <ul style="list-style-type: none"> <li>• <b>Anne-Marie Michel - Director</b><br/>E-mail : <a href="mailto:anne-marie.michel@univ-catholille.fr">anne-marie.michel@univ-catholille.fr</a></li> <li>• <b>Anne-France Danel – Personal Assistant</b><br/>Tel : + 33 3 59 56 69 98<br/>E-mail : <a href="mailto:anne-france.danel@univ-catholille.fr">anne-france.danel@univ-catholille.fr</a></li> <li>• <b>Audrey Vanpeperstraete - Deputy Director</b><br/>E-mail : <a href="mailto:audrey.vanpeperstraete@univ-catholille.fr">audrey.vanpeperstraete@univ-catholille.fr</a></li> <li>• <b>Stéphanie Bois – Project Coordinator</b><br/>E-mail : <a href="mailto:stephanie.bois@univ-catholille.fr">stephanie.bois@univ-catholille.fr</a></li> <li>• <b>Marie-Eve Bonnet Laborderie - Student Exchanges Coordinator</b><br/>Tel : + 33 3 59 56 69 95<br/>E-mail : <a href="mailto:marie-eve.bonnetlaborderie@univ-catholille.fr">marie-eve.bonnetlaborderie@univ-catholille.fr</a></li> <li>• <b>Garrett Epp – Academic Advisor</b><br/>E-mail : <a href="mailto:garrett.epp@univ-catholille.fr">garrett.epp@univ-catholille.fr</a></li> <li>• <b>Estelle Le Meur – Project Coordinator</b><br/>E-Mail : <a href="mailto:estelle.le-meur@univ-catholille.fr">estelle.le-meur@univ-catholille.fr</a></li> <li>• <b>Céline Deconinck – Project Coordinator</b><br/>E-mail : <a href="mailto:celine.deconinck@univ-catholille.fr">celine.deconinck@univ-catholille.fr</a></li> </ul> | <b>Mailing Address :</b><br><br><b>Université Catholique de Lille</b><br>Direction Relations Internationales et de la Communication<br>60 Bd Vauban<br>CS 40109<br>59016 Lille CEDEX<br>France |

## II. ACADEMIC INFORMATION

### Language of instruction :

Most courses are **taught in French**. Courses taught in **English, German or Spanish** are offered as well.

*For courses taught in English, please see page 6 “Courses taught in English”*

Students who wish to take courses in French will need to provide a **recommendation letter from their French teacher** with the application form (see “supporting documents” page 8).

**Academic Level :** Undergraduate and/or Graduate

### Course Information :

Exchange students can take courses **on the Lille Campus only**.

*Below is information on the areas of study offered by our Faculties/Schools, the contact details of the departmental coordinators and links to the most up-to-date lists of courses.*

**Please note that the 2018-2019 lists of courses are available between April and June, depending on the faculty or school.** Usually, there are few changes in the lists of courses from one academic year to the other so you can rely on these lists to fill in the application form.

| Faculties/Schools open to exchange students on Lille Campus   | Area of study offered to exchange students  | Course Information  | Contact Detail of Departmental Coordinators  |
|---|---|---|--|
| <b>FD</b> – Faculty of Law –<br>Faculté de Droit<br><a href="http://www.faculte-libre-de-droit-lille.fr/">http://www.faculte-libre-de-droit-lille.fr/</a>             | Law (Private, Business, Social Law), Political Science, European and International Law, Human Rights  | List of courses <b>on request</b>   | <a href="mailto:isabelle.minez@univ-catholille.fr">isabelle.minez@univ-catholille.fr</a>   |
| <b>FGES</b> – Faculty of Management, Economics & Sciences<br><br>Faculté de Gestion, Economie & Sciences<br><br><a href="http://www.fges.fr/">http://www.fges.fr/</a> | Economics, Finance, Management, Business, Accountancy, Auditing, Entrepreneurship, IT, Biology, Biotechnology, Ecology, Biochemistry, Biophysics, Mathematics, Physics, Chemistry | <ul style="list-style-type: none"> <li>- <b>Bachelor's degree</b> in Economics and finance: <a href="#">link</a></li> <li>- International <b>Bachelor</b> in Economics and Business Administration: <a href="#">link</a></li> <li>- <b>Bachelor's degree</b> in Management and Business: <a href="#">link</a></li> <li>- <b>Bachelor's degree</b> in Accounting, Finance and Law : <a href="#">link</a></li> <li>- <b>Bachelor's degree</b> in Biological Sciences: <a href="#">link</a></li> <li>- <b>Bachelor's degree</b> in Sciences, Engineering Sciences: <a href="#">link</a></li> <li>- <b>Bachelor's degree</b> in Digital Sciences: <a href="#">link</a></li> <li>- <b>Master's degree</b> in Management for Banks: <a href="#">link</a></li> <li>- <b>Master's degree</b> in Corporate Finance and Financial Markets: <a href="#">link</a></li> <li>- <b>Master's degree</b> in Law and Wealth Management: <a href="#">link</a></li> </ul> | <a href="mailto:celine.blondeau@univ-catholille.fr">celine.blondeau@univ-catholille.fr</a> |

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|  |  | <ul style="list-style-type: none"> <li>- <b>Master's degree</b> in Chartered Accounting and Auditing : <a href="#">link</a></li> <li>- <b>Master's degree</b> in International Management : <a href="#">link</a></li> <li>- <b>Master's degree</b> in Management and Entrepreneurship : <a href="#">link</a></li> <li>- <b>Master's degree</b> in Digital Commerce: <a href="#">link</a></li> <li>- <b>Master's degree</b> in Applied Ecology: <a href="#">link</a></li> <li>- <b>Master's degree</b> in Information Technology and Computer Sciences: <a href="#">link</a></li> </ul> |  |
| <b>FLSH</b> - Faculty of Arts & Humanities<br>Faculté des Lettres & Sciences Humaines<br><a href="http://www.flsh.fr">www.flsh.fr</a>                      | Arts, Literature, Modern Languages, History, Geography, Political Science, Media & Communication, Psychology | <a href="#">Link to course descriptions</a>  | <a href="mailto:suzanne.bray@univ-catholille.fr">suzanne.bray@univ-catholille.fr</a>                   |
| <b>FMM</b> - Faculty of Medicine & Midwifery<br>Faculté de Médecine & Maïeutique :<br><a href="http://fmm-catholille.fr/">http://fmm-catholille.fr/</a>    | Medicine   | List of courses <b>on request</b><br>Courses taught in <b>French only</b>  | <a href="mailto:olivier.bodart@univ-catholille.fr">olivier.bodart@univ-catholille.fr</a>               |
| <b>FT</b> – Faculty of Theology<br>Faculté de Théologie<br><a href="http://theologie.icl-lille.fr">http://theologie.icl-lille.fr</a>                       | Philosophy, History and religious studies, Theology , Bible, Classical Languages, Art                        | Description of courses available on this <a href="#">link</a><br><b>Open to students speaking French fluently : CEFR level B2</b>  | <a href="mailto:beatrice.denninger@univ-catholille.fr">beatrice.denninger@univ-catholille.fr</a>       |
| <b>ISTC</b> – College of Communication<br><a href="http://www.istc.fr/">http://www.istc.fr/</a>  | Communication , Marketing and Public relations   | List of courses <b>on request</b>  | <a href="mailto:julie.bergues@istc.fr">julie.bergues@istc.fr</a>                                       |
| <b>ISL</b> – Institute of Social Work<br>Institut Social de Lille<br><a href="http://www.institut-social-lille.fr">http://www.institut-social-lille.fr</a> | Social Work  | List of courses <b>on request</b> (Year 1 only)  | <a href="mailto:estelle.soudant@institut-social-lille.fr">estelle.soudant@institut-social-lille.fr</a> |
| <b>ESPOL</b> – European School of Political and Social Sciences<br><a href="http://espol-lille.eu/en/">http://espol-lille.eu/en/</a>                       | Political Sciences, Social Sciences, European Studies, International Relations                               | Bachelor programs : <a href="http://espol-lille.eu/wp-content/uploads/2017/10/maquette_SP.pdf">http://espol-lille.eu/wp-content/uploads/2017/10/maquette_SP.pdf</a><br>and: <a href="http://espol-lille.eu/wp-content/uploads/2017/10/maquette_IR.pdf">http://espol-lille.eu/wp-content/uploads/2017/10/maquette_IR.pdf</a><br>Master programs: <a href="http://espol-lille.eu/wp-content/uploads/2017/10/maquette_mast.pdf">http://espol-lille.eu/wp-content/uploads/2017/10/maquette_mast.pdf</a><br>List of courses on request  | <a href="mailto:elise.millois@univ-catholille.fr">elise.millois@univ-catholille.fr</a>                 |



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|---|---|---|--|
| <b>IESEG</b> School of Management<br><a href="http://www.ieseg.fr/en/">http://www.ieseg.fr/en/</a>                        | Marketing, Finance, Human Resource Management, Management of Information Systems, Operations Management, Audit Control, Entrepreneurship & Innovation, International Negotiation and Sales Management, International Business Economics   | Upload <b>course list</b> for exchange students <a href="#">here</a> . (within Grande Ecole Program only ; bachelor and master level)<br><br>Check course <b>syllabus</b> (outline) <a href="#">here</a>  | <a href="mailto:p.ameye@ieseg.fr">p.ameye@ieseg.fr</a>   |
| <b>ESTICE</b> International Business School<br><a href="http://www.estice.fr/?lang=en">http://www.estice.fr/?lang=en</a>  | International Business and Languages (English, Spanish, German, Russian, Chinese, Portuguese), Intercultural Communication  | <a href="#">Link to course descriptions</a>   | <a href="mailto:adrian.altafaj@univ-catholille.fr">adrian.altafaj@univ-catholille.fr</a><br><br><a href="mailto:laura.nieto@univ-catholille.fr">laura.nieto@univ-catholille.fr</a> |
| <b>HEI</b> Engineering school<br><a href="http://en.hei.fr/">http://en.hei.fr/</a>  | Architectural Engineering / Banking, Finance and Insurance / Biomedical Engineering / Building and Civil Engineering / Chemistry and Chemical Engineering / Computer Science and Information Technology / Energy, Electrical Systems and Control Systems / Entrepreneurship / Industrial and Logistical Operations Management / Mechanical Design and Engineering / Mechatronics / Smart Cities / Textile Technologies, Innovation and International Management | <a href="#">Link to course description</a>  | <a href="mailto:anne.lacour@yncrea.fr">anne.lacour@yncrea.fr</a>   |
| <b>ISA</b> School of Agriculture and Bio-Engineering<br><a href="http://www.isa-lille.com/">http://www.isa-lille.com/</a> | Agriculture, Food Sciences, Environmental Sciences, Landscape Management, Agribusiness and Management   | <b>Master</b> of Science and Engineering (taught in English) with majors in: <ul style="list-style-type: none"> <li>- Agricultural Sciences</li> <li>- Food Sciences</li> <li>- Environmental Science</li> <li>- Economics, Marketing and Management</li> </ul> ⇒ <a href="#">Link to course descriptions</a><br><br><b>Master</b> of Science and Engineering (taught in French) with majors in: <ul style="list-style-type: none"> <li>- Agricultural Sciences</li> <li>- Food Science</li> <li>- Environmental Sciences</li> <li>- Economics, Marketing and Management</li> </ul> ⇒ <a href="#">Link to course descriptions</a> | <a href="mailto:thanhly.leminh@yncrea.fr">thanhly.leminh@yncrea.fr</a>   |
| <b>ISEN</b> Engineering school<br><a href="http://www.isen-lille.fr/">http://www.isen-lille.fr/</a>                       | Electronic Embedded Systems, Software Development, Big Data, Cyber security, Connected Objects, Mobile Robotics, Bio-Nanotechnologies   | <a href="#">Link to course descriptions</a><br><br>See under “Training” and click on “Diplôme Ingénieur ISEN”   | <a href="mailto:evelyne.litton@yncrea.fr">evelyne.litton@yncrea.fr</a>   |

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|---|--|
| <b>Study areas not open to exchange students</b>                      | <p><b>The following areas of study are NOT open to exchange students :</b></p> <p>Midwifery – Nursing – Physiotherapy – Chiropractic – Faculty of Law : 2<sup>nd</sup> year of Master (Master de Droit)</p>  |
| <b>Courses taught in English</b>                                      | <p>Please consult the most updated list of courses taught in English offered in our faculties and schools on this <a href="#">link</a></p> <p><b>No official test is required</b> for partner universities' students (we expect that exchange students have a sufficient level of English language).</p> <p><b>To note :</b> for exchange students wishing to attend courses taught in English at the <b>Faculty of Law</b>, we recommend having the following CEFR level B2</p> <p><i>CEFR : Common European Framework of Reference for Languages</i></p> <p><b>Please see the assessment grid on this <a href="#">link</a></b></p> |
| <b>Course Registration Information</b>                                | <p>Students are invited to indicate the chosen study area or a provisional list of courses on the <b>Université Catholique de Lille Student Exchange Application Form</b>.</p> <p><i>Please note that we cannot guarantee that the courses you choose in advance will be available at the time of enrolment.</i></p> <p>The confirmation of the chosen courses and the registration for the courses are finalized upon arrival in France with the Departmental Coordinator in the host school/faculty.</p>   |
| <b>Full-time Academic Course Load</b>                                 | <p>In the <b>European Credit Transfer System (ECTS)</b>, the normal workload for a full-time student is 30 credits per semester.</p> <p><b>It is up to the home institution to decide how many courses exchange students should take.</b></p> <p>⇒ However, we recommend taking a <b>minimum of 20 credits</b></p>   |
| <b>Grading System</b><br><br>The French grading scale is from 0 to 20 | <p>Université Catholique de Lille is a multidisciplinary university offering a wide range of study areas.</p> <p>To take into account the specificity of these different study areas, our departments have set up a grading scale that meets their own academic requirements and specificity.</p> <p>You will find models of our Grading Scales on this <a href="#">link</a>.</p> <p>In case you need further information, please consult our Departmental Coordinators (listed on pages 3, 4 and 5).</p>  |
| <b>Transcripts</b>  | <p><b>Transcripts</b> are mailed by the host school/faculty's departmental coordinator to the student, and to the home university exchange coordinator, <b>6 weeks after the end of the semester</b>.</p>  |

## ACADEMIC CALENDARS

The academic calendar is divided into **2 semesters**

- **Semester 1 or Fall Semester** : it starts from end of August or early September and ends in December or January depending of the host faculty or school.
- **Semester 2 or Spring Semester** : it starts from early January to May or June depending of the host faculty or school.

**Kindly note that each faculty and each school has its own academic calendar.**

*Please note that the 2018/2019 academic calendars are usually available between April and June*

| Faculty / School  | Exchange Students must be present at the faculty/school during the period below  |
|---|--|
| <b>FD</b> – Faculty of Law                                      | <b>Fall semester</b> : early September to mid-January<br><b>Spring semester</b> : mid-January to end of June<br><i>Re-sit sessions for Fall and Spring Semesters in June</i>   |
| <b>FGES</b> – Faculty of Management, Economics & Sciences       | <b>Bachelor program</b> :<br>Fall semester : from end of August to December (before Christmas Holidays)<br>Spring semester : from early January to end of April<br><b>Master program</b> : yearly based – from mid-September to end of May |
| <b>FLSH</b> - Faculty of Arts and Humanities                    | <b>Fall semester</b> : early September to December (before Christmas Holidays)<br><b>Spring semester</b> : early January to end of May (to end of June for students who need to retake exams)  |
| <b>FMM</b> – Faculty of Medicine & Midwifery                    | <b>Fall semester</b> : from early September to end of December (to be confirmed)<br><b>Spring semester</b> : from early January to end of June (to be confirmed)   |
| <b>FT</b> - Faculty of Theology                                 | <b>Fall semester</b> : Mid-September to mid-January<br><b>Spring Semester</b> : mid-January to mid-June  |
| <b>ISTC</b> – College of Communication                          | <b>Fall semester</b> : early September to December (before Christmas Holidays)<br><b>Spring semester</b> : early January to May (end of June if students take Master 1 courses)  |
| <b>ISL</b> - Institute of Social Work                           | <b>Fall semester</b> : early September to end of January<br><b>Spring semester</b> : early January to end of June  |
| <b>ESPOL</b> - European School of Political and Social Sciences | <b>Fall semester</b> : early September to December (before Christmas Holidays)<br><b>Spring semester</b> : early January to end of May<br><i>Re-sit sessions for Fall and Spring Semesters in June</i>                                     |
| <b>IESEG</b> School of Management                               | <b>Fall semester</b> : late August to December (before Christmas Holidays)<br><b>Spring semester</b> : early January to end of May   |
| <b>ESTICE</b> International Business School                     | <b>Fall semester</b> : early September to December (before Christmas Holidays)<br><b>Spring semester</b> : early January to mid-May  |
| <b>HEI</b> Engineering School                                   | <b>Fall semester</b> : early September to end of January<br><b>Spring semester</b> : early January to end of June  |
| <b>ISA</b> School of Agriculture and Bio-Engineering            | <b>Fall semester</b> : early September to December (before Christmas Holidays)<br><b>Spring semester</b> : early January to end of June  |
| <b>ISEN</b> Engineering School                                  | <b>Fall semester</b> : mid-September to end of December<br><b>Spring semester</b> : early January to end of June (classes) or July (if internship)   |

### III. NOMINATION AND APPLICATION PROCEDURE

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| <b>Nomination deadlines</b>   | <p>For a student exchange beginning :</p> <ul style="list-style-type: none"> <li>- end of August/September (our First semester/Fall semester or Academic year) : <b>April 25, 2018</b></li> <li>- early January (our Second semester/Spring semester) : <b>October 10, 2018</b></li> </ul>  |
| <b>Nomination procedure</b>   | <p>The home university sends an e-mail to nominate the student(s) to <a href="mailto:marie-eve.bonnetlaborderie@univ-catholille.fr">marie-eve.bonnetlaborderie@univ-catholille.fr</a> (UCL Student Exchange Coordinator) with the following information : <b>Name – Surname – Gender – E-mail address - Major – Period of study exchange at Université Catholique de Lille (Fall Semester or Academic Year or Spring Semester).</b></p>   |
| <b>Application Deadlines</b>  | <p>For a student exchange beginning :</p> <ul style="list-style-type: none"> <li>- end of August/September (our First semester/Fall semester or Academic year) : <b>April 30, 2018</b></li> <li>- early January (our Second semester/Spring semester) : <b>October 15, 2018</b></li> </ul>  |
| <b>Application Procedure</b><br><br><i>Kindly note that the application is entirely on-line</i> | <p><b>Step 1 :</b> The home university forwards the following link for application to the nominated students <a href="https://uclille.moveonfr.com/locallogin/5a57766c8b811b9723000000/eng">https://uclille.moveonfr.com/locallogin/5a57766c8b811b9723000000/eng</a></p> <p><b>Step 2 :</b> The student creates his/her account, completes the Student Exchange Application and uploads the requested documents.</p> <p><b>Step 3 :</b> Once the application is completed, the student receives an e-mail confirming the reception of the application form and can save it in pdf format.</p> <p><b>Step 4 :</b> UCL Student Exchange Coordinator sends the complete application to the appropriate academic department(s) for approval.</p> <p><b>Step 5 :</b> If the student is accepted, <b>UCL Student Exchange Coordinator sends the original acceptance letter to the Exchange Coordinator of the student's home university.</b> It generally takes 3/4 weeks for an application to be processed and the acceptance letter to be mailed.</p> <p><b>Step 6 :</b> The student will be contacted directly by the host faculty/school to provide additional documents to finalize the application.</p> <p><b>Please note :</b></p> <ul style="list-style-type: none"> <li>- If a student cancels his/her exchange application, please inform and send an e-mail to UCL Student Exchange Coordinator : <a href="mailto:marie-eve.bonnetlaborderie@univ-catholille.fr">marie-eve.bonnetlaborderie@univ-catholille.fr</a></li> <li>- We can't accept exchange students less than 18 years old</li> </ul> |
| <b>Supporting documents required to upload on line</b>  | <ul style="list-style-type: none"> <li>• <b>Copy of passport</b></li> <li>• <b>Current transcripts.</b> Students with a GPA lower than 2.75 must obtain UCL's permission in advance to participate in the student exchange program. Official and non official transcripts are accepted.</li> <li>• For students wishing to attend courses taught in French only : <b>a letter of recommendation from their French teacher</b> confirming the student's level.</li> </ul> <p>For exchange students wishing <b>to attend courses taught in French</b> at the <b>Faculty of Law</b>, we recommend to have the following CEFR level B2.</p> <p><u>CEFR</u> : <i>Common European Framework of Reference for Languages.</i></p> <p>Please see the Self Assessment Grid available on this <a href="#">link</a></p>   |



## IV. ACCOMMODATION INFORMATION

Included in the Student Support & Hospitality Package  
See flyer for details and cost.

It may be very difficult **to find housing** upon arrival in Lille, so we strongly recommend students to make sure that they have housing **before arrival in France**.

Please find below **2 options** :

- to stay in a university dorm
- to find housing by yourself

| <b>Stay in a university dorm (on line application)</b>  | <p>If you wish <b>to book a room</b> in a university dorm, kindly note that <b>all the housing information</b> (list of dorms, description, rent price, application procedure, etc.) is available on the website of <b>AEU</b> (Housing Office) : <a href="http://www.asso-aeu.fr">www.asso-aeu.fr</a> (<i>English version available - please click on the British flag</i>)</p> <p>To note : the dorms are mixed and have both male and female students in the same corridor.</p> <p><b>Information and Contact :</b></p> <p>Service Logement (Housing Office) - A.E.U Association d'Entraide Universitaire<br/>47 Boulevard Vauban (second floor) - 59000 Lille - Tel: +33 (0)3. 20.15.97.78<br/>E-mail : <a href="mailto:contact.aeu@orange.fr">contact.aeu@orange.fr</a> - Website : <a href="https://www.asso-aeu.fr/en/list-accommodation">https://www.asso-aeu.fr/en/list-accommodation</a><br/>Facebook : <a href="https://facebook.com/aeu.com">facebook.com/aeu.com</a><br/>Open from Monday to Friday : 8.30 am to 6.00 pm</p> |   |  |   |   |
|---|---|---|--|---|---|
| <b>University dorms available to exchange students</b>  | <table border="1"> <thead> <tr> <th data-bbox="354 793 922 821">University dorms available <b>on campus</b> :</th> <th data-bbox="938 793 1508 821">University dorms available <b>off campus</b> :</th> </tr> </thead> <tbody> <tr> <td data-bbox="354 835 922 1073"> <ul style="list-style-type: none"> <li>○ Saint-Michel</li> <li>○ Teilhard de Chardin</li> <li>○ Valentine Charrondière</li> <li>○ Denis Reille</li> <li>○ Foyer International – St Camille</li> <li>○ Saint-Omer</li> </ul> </td> <td data-bbox="938 835 1508 1073"> <ul style="list-style-type: none"> <li>○ Charles Havez</li> <li>○ Franciscaines de Lille</li> <li>○ Franciscaines de La Madeleine</li> <li>○ Notre-Dame</li> <li>○ Saint-Gérard</li> <li>○ Saint-Luc</li> </ul> </td> </tr> </tbody> </table>  | University dorms available <b>on campus</b> : | University dorms available <b>off campus</b> : | <ul style="list-style-type: none"> <li>○ Saint-Michel</li> <li>○ Teilhard de Chardin</li> <li>○ Valentine Charrondière</li> <li>○ Denis Reille</li> <li>○ Foyer International – St Camille</li> <li>○ Saint-Omer</li> </ul> | <ul style="list-style-type: none"> <li>○ Charles Havez</li> <li>○ Franciscaines de Lille</li> <li>○ Franciscaines de La Madeleine</li> <li>○ Notre-Dame</li> <li>○ Saint-Gérard</li> <li>○ Saint-Luc</li> </ul> |
| University dorms available <b>on campus</b> :   | University dorms available <b>off campus</b> :  |   |  |   |   |
| <ul style="list-style-type: none"> <li>○ Saint-Michel</li> <li>○ Teilhard de Chardin</li> <li>○ Valentine Charrondière</li> <li>○ Denis Reille</li> <li>○ Foyer International – St Camille</li> <li>○ Saint-Omer</li> </ul> | <ul style="list-style-type: none"> <li>○ Charles Havez</li> <li>○ Franciscaines de Lille</li> <li>○ Franciscaines de La Madeleine</li> <li>○ Notre-Dame</li> <li>○ Saint-Gérard</li> <li>○ Saint-Luc</li> </ul>   |   |  |   |   |
| <b>Recommended housing application deadlines</b>  | <ul style="list-style-type: none"> <li>➤ <b>April 30</b> * for a student exchange beginning in August/September (our First semester/Fall semester)</li> <li>➤ <b>October 30</b> ** for a student exchange beginning in January (our Second semester/Spring semester)</li> </ul> <p>* <b>Housing application open from January 1<sup>st</sup></b><br/> ** <b>Housing application open from October 1<sup>st</sup></b></p> <p><i><b>It still may be possible to apply after these deadlines.</b></i></p>  |   |  |   |   |
| <b>Housing application procedure and important information</b>  | <p>The student <b>applies online</b> on the AEU website (Housing office) : <a href="https://www.asso-aeu.fr/en/list-accommodation">https://www.asso-aeu.fr/en/list-accommodation</a></p> <ul style="list-style-type: none"> <li>- To validate your application, you will be asked to pay online a <b>housing administrative fee of 245 Euros</b>.</li> <li>- <b>The allocation of your dorm and a housing attestation</b> mentioning the address of your dorm (attestation requested to get your visa) <b>will be sent by the Housing Office (AEU)</b></li> <li>- <b>Please note the time processing is from 2 to 4 weeks.</b></li> <li>- The accommodation allocation board will take into account your preferences as much as possible according to availability.</li> </ul> <p><b>To note:</b> The International Office of UCL has <b>no involvement</b> in the allocation of rooms/dorms which is the responsibility of AEU.</p>  |   |  |   |   |

|                              |  |
|------------------------------|--|
|                              | <ul style="list-style-type: none"> <li>- According to <b>French law</b>, rentals run for 1 year and are due : <ul style="list-style-type: none"> <li>▪ from August 1<sup>st</sup> to July 31<sup>st</sup> (student exchange for Fall semester or academic year) even if the students arrive later in September.</li> <li>▪ from January 1<sup>st</sup> to December 31<sup>st</sup> (student exchange for Spring Semester) even if the students arrive later in February.</li> </ul> </li> </ul> <p><b>Before leaving the dorm:</b> students must inform the Housing Office by e-mail <b>at least one month</b> before departure : <a href="mailto:contact.aeu@orange.fr">contact.aeu@orange.fr</a></p> <p>Students may consult as well the <b>housing FAQ</b> available on this <a href="#">link</a></p> |
| <b>Other housing options</b> | <p>These are some websites for students wishing to find housing by themselves :</p> <p><a href="http://www.estudines.com/">http://www.estudines.com/</a><br/> <a href="http://www.campusea.fr/">http://www.campusea.fr/</a><br/> <a href="http://www.crij-hdf.fr/">http://www.crij-hdf.fr/</a></p> <p><b>A guide of Housing in Lille</b> (version in French) is available on this <a href="#">link</a></p>   |

## V. ESTIMATED COST OF LIVING

|  |   |                             |                                   |  |                      |                                  |                       |                       |                                       |                  |                      |              |  |
|--|---|-----------------------------|-----------------------------------|--|----------------------|----------------------------------|-----------------------|-----------------------|---------------------------------------|------------------|----------------------|--------------|--|
| <b>Budget in Euros</b>                               | <ul style="list-style-type: none"> <li>• <b>Expenses by month :</b> <table border="1"> <tr> <td>Rent in university dorm AEU</td><td>From about 240 to 550 Euros/month</td></tr> <tr> <td>Charges in university dorm AEU : electricity – water</td><td>About 61 Euros/month</td></tr> <tr> <td>Food (university restaurant AEU)</td><td>About 300 Euros/month</td></tr> <tr> <td>Transport (bus/metro)</td><td>About 30 Euros/month (rather leisure)</td></tr> <tr> <td>Phone &amp; Internet</td><td>About 30 Euros/month</td></tr> <tr> <td><b>Total</b></td><td><b>From about 661 to 971 Euros/month</b></td></tr> </table> </li> <li>• <b>Supplementary annual expenses should be added</b> <ul style="list-style-type: none"> <li>. For students booking a room <u>through AEU</u> : <ul style="list-style-type: none"> <li>- <b>AEU housing application fee</b> : 245 Euros</li> <li>- <b>AEU student services card</b> : About 5 Euros</li> <li>- <b>Contribution fees</b> : 96 Euros</li> <li>- <b>Services fees</b> : 360 Euros</li> <li>- <b>Insurance for accommodation</b> : About 45 Euros</li> <li>- <b>AEU housing deposit</b> : 1 month rent.</li> </ul> <p><i>It will be returned at the end of the year if no material damage has been caused to the room.</i></p> </li> <li>. For students having a <b>visa “CESEDA”</b> : <b>Fiscal stamp of about 60 Euros</b> (to buy once in France).</li> <li>. <b>Personal expenses</b></li> </ul> </li> </ul> | Rent in university dorm AEU | From about 240 to 550 Euros/month | Charges in university dorm AEU : electricity – water | About 61 Euros/month | Food (university restaurant AEU) | About 300 Euros/month | Transport (bus/metro) | About 30 Euros/month (rather leisure) | Phone & Internet | About 30 Euros/month | <b>Total</b> | <b>From about 661 to 971 Euros/month</b> |
| Rent in university dorm AEU                          | From about 240 to 550 Euros/month   |                             |                                   |  |                      |                                  |                       |                       |                                       |                  |                      |              |  |
| Charges in university dorm AEU : electricity – water | About 61 Euros/month  |                             |                                   |  |                      |                                  |                       |                       |                                       |                  |                      |              |  |
| Food (university restaurant AEU)                     | About 300 Euros/month   |                             |                                   |  |                      |                                  |                       |                       |                                       |                  |                      |              |  |
| Transport (bus/metro)                                | About 30 Euros/month (rather leisure)   |                             |                                   |  |                      |                                  |                       |                       |                                       |                  |                      |              |  |
| Phone & Internet                                     | About 30 Euros/month  |                             |                                   |  |                      |                                  |                       |                       |                                       |                  |                      |              |  |
| <b>Total</b>   | <b>From about 661 to 971 Euros/month</b>  |                             |                                   |  |                      |                                  |                       |                       |                                       |                  |                      |              |  |

## VI. VISA INFORMATION

⇒ Citizens from Germany, Austria, Belgium, Denmark, Spain, France, Greece, Ireland, Italy, Luxembourg, Netherlands, Portugal, UK, Sweden, Cyprus, Estonia, Hungary, Latvia, Lithuania, Malta, Poland, Czech Republic, Slovakia, Island, Liechtenstein, Norway, Andorra, Monaco, Switzerland, San Marin and Vatican **are exempted** from the visa procedure.

- **For students with the nationality of the following countries :** Algeria, Argentina, Benin, Brazil, Burkina Faso, Burundi, Cameroon, Chile, China, Colombia, Comoros, Demoratic Republic of Congo, the Republic of the Congo/Congo Brazzaville, Egypt, Gabon, Guinea, India, Ivory Coast, Indonesia, Iran, Japan, Kuweit, Lebanon, Madagascar, Mali, Mauritania, Mauritius, Mexico, Morocco, Peru, Russia, Senegal, Singapore, South Korea, Syria, Taiwan, Togo, Tunisia, Turkey, United-States and Vietnam.

An online application procedure has been set up by the French Ministry of Foreign Affairs.

This procedure is **mandatory for obtaining a STUDENT VISA**.

More information : **please contact Campus France in your home country –**

<https://www.campusfrance.org/en/procedure-studying-in-France>

- **For students from any other nationalities :** Please check with the French Consulate which is the closest to your home. You will be explained the process and the list of required documents to get a visa. Check <http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaires-et-adresses-du-ministere-de-l-europe-et-des-affaires-etrangeres-meae/ambassades-et-consulats-francais-a-l-etranger/> - **Ambassades et consulats français à l'étranger** : this website was created by our Ministry of Foreign Affairs and gives the contacts of French embassies and consulates abroad.

**A tourist visa is not sufficient** : students will face being expelled from France after 3 months and **any diplomas or credits obtained will not be recognised**.

***Please note that students coming without student visa will not be accepted.***

### After arrival in France

For students with visa **CESEDA R.311-3 6° (Visa Long Séjour Valant Titre de Séjour)** : it will have **to be validated by OFII** (Office Français de l'Immigration et de l'Intégration) once in France.

Please contact the International Office of your host school or faculty. You will be helped in the process of validating your visa.

**Please don't forget to bring with you the document provided by the French Consulate : "Visa de Long Séjour – Demande d'attestation OFII"**

Students with visa **"carte de séjour à solliciter"** will have to apply for a resident permit (**carte de séjour**) once in France. Please contact the International Office of your host school or faculty. You will be helped in applying for a 'Carte de séjour.'

For students with visa **"Dispense temporaire de carte de séjour"**, there is no administrative procedure to do.

However, **please note** that this visa doesn't allow students to extend their stay in France, to have salary work in France or to get ALS (housing subsidy).

## VII. HEALTH INSURANCE INFORMATION : New regulations

Included in the Student Support & Hospitality Package. See flyer for details and cost.

|  |   |
|--|---|
| <p><b>French Health Insurance Mandatory</b></p> <p><b>Free of charge</b></p> | <p>Even if students come to France with their own health insurance, <b>the French Government requires non European Union students (EU) spending more than 3 months in France to register to the French health insurance, called “Sécurité Sociale”. It’s now free of charge.</b></p> <p><u>WHAT YOU NEED TO DO:</u></p> <p>. <b>Before you arrive in France:</b> get a complete copy of your <u>birth certificate</u> (including filiation), you can generally get it from the consulate. This does not need to be translate into French.</p> <p>. <b>Once you have arrived in France:</b><br/>Collect your <u>certificate of registration</u> (or « attestation de scolarité ») from your academic department (host faculty/host school).<br/><u>Open a French bank account</u> to receive an IBAN number.<br/><u>Connect to <a href="http://etudiant.etranger.ameli.fr">etudiant.etranger.ameli.fr</a></u> and <u>upload</u> :</p> <ul style="list-style-type: none"> <li>▪ Your certificate of registration from your academic department</li> <li>▪ Your birth certificate</li> <li>▪ Copy of your passport</li> <li>▪ Copy of (depending on your situation) your visa CESEDA validated by OFFI or your Visa with the mention “dispense temporaire de carte de séjour »</li> <li>▪ IBAN</li> </ul> <p>You will then be able to download a <u>certificate</u> (« attestation provisoire de carte vitale ») that will enable you to be refunded your health expenses</p> <p><b>Important:</b><br/>Sécurité sociale refunds about 70 % of medical costs.<br/>. Sécurité sociale (French health insurance) <b>doesn’t cover you if you travel outside France, in case of repatriation or for civil liability.</b></p> |
| <p><b>Health insurance Optional</b></p>                                      | <p>Students have the option of getting <b>complementary financial cover</b> to obtain better refunds. This cover is distinct from the affiliation to Sécurité Sociale. There are several complementary student insurance companies.</p> <p>Most of the students from UCL take out the <u>SMENO</u>: See “<a href="#">Foreign Students</a>”</p> <p><b>The costs vary depending on the insurance company and the option chosen.</b></p>   |

## VIII. Services and facilities available on campus

|   |   |
|---|---|
| <p><b>UCL International Office opening days and hours</b></p> | <p><b>60 boulevard Vauban, ground floor, room 30</b></p> <p><b>Open</b> from Monday to Friday (9.00 am to 12.30 pm – 2.00 pm to 5.30 pm)</p> <p><b>Closed</b> from July 27 to August 28, 2018 / from December 21, 2017 to January 6, 2019</p>   |
| <p><b>Services and facilities</b></p>                         | <ul style="list-style-type: none"> <li>- Orientation</li> <li>- International and academic advising</li> <li>- University restaurant : <a href="http://www.asso-aeu.fr/en/liste-ru">http://www.asso-aeu.fr/en/liste-ru</a></li> <li>- University medical Centre : <a href="http://www.asso-aeu.fr/en/content/22-health">http://www.asso-aeu.fr/en/content/22-health</a></li> <li>- Cultural Centre : <a href="http://www.univ-catholille.fr/student-life/cultural-policy.asp">http://www.univ-catholille.fr/student-life/cultural-policy.asp</a></li> <li>- Sport facilities : <a href="http://www.asso-aeu.fr/en/list-rooms">http://www.asso-aeu.fr/en/list-rooms</a></li> </ul> |
| <p><b>Additional Information</b></p>                          | <ul style="list-style-type: none"> <li>- Guide for international students available on this <a href="#">link</a></li> <li>- Video about our university : <a href="https://www.youtube.com/watch?v=FopXbY0p3W0">https://www.youtube.com/watch?v=FopXbY0p3W0</a></li> <li>- Safety rules available on this <a href="#">link</a></li> </ul>  |

Tourist Information : [Map/Lille Guide by Tourist office](#)



UNIVERSITÉ  
CATHOLIQUE  
DE LILLE 1875