

<b>Level of entry</b>	Undergraduate/bachelor exchange students can take courses within the International BBA (IBBA) Programme.																								
<b>Programme Structure</b>	<p>The programme starts every year in September, ends in May, and is divided into 2 semesters.</p> <ul style="list-style-type: none"> <li>- Fall: September to December</li> <li>- Spring: January to mid-May (mid-June for resit exams)</li> </ul> <p><b>See detailed calendar on page 2</b> 1 semester = 6 courses. 1 course = 30 hours = 5 ECTS credits</p>																								
<b>Course Offer and Registration</b>	<p><b><u>BUSINESS COURSES</u></b></p> <p><b>Course offer:</b> the list of courses offered can be found on the document attached. In addition to the IBBA courses, students can choose to take courses from the KEDGE Bachelor programme, and mix courses from both programmes, depending on their level of studies.</p> <p><b>Course workload:</b> The usual workload for a regular Kedge student is 6 courses (30 ECTS) per semester. However, as for incoming students, the home institution decides on the number of credits to be completed by its own students (with a minimum of 4 courses and a maximum of 30 ECTS of business courses per semester).</p> <p><b>Course timetable:</b> the information regarding the time (morning/afternoon or evening) for each course is specified into the online course selection application and in the student web page (Campus Virtuel) once the courses are selected.</p> <p><b>Course syllabi:</b> <a href="https://campusvirtuel.kedgebs.com/">https://campusvirtuel.kedgebs.com/</a> &gt; select the English flag at the top right hand corner &gt; do not log in, instead click on: Menu &gt; "Net Syllabus (Public Access)" &gt; Select academic year 2018-2019 and the semester; School: Marseille; Training: IBBA or CeseMed</p> <p>Level: IBBA 1, 2, 3 for courses starting with BBA-B1-XX or BBA-B2-XX or courses starting with BBA-B3-XX Training CeseMed and level CeseMed 4 for courses starting with CES-B4-XXX</p> <p><b>Language of instruction:</b> Most of the classes are offered in English or French.</p> <p><b>Course registration:</b> students will have to register online for courses. They will receive an e-mail as soon as the registration website opens, and once they are officially admitted to study at KEDGE BS.</p> <p>The registration will be done according to the "first come, first served" rule. The school reserves the right of admission in every case and of awarding available places according to compliance with requirements.</p> <p><b>Resit exams:</b> Retake exams are usually held at KEDGE, a few weeks after the end of the semester (see calendar on page 2). Students willing to register for re-sit exams must contact the IBBA programme and ask for registration.</p> <p>Resit exams are assigned on Kedge campus only.</p> <p><b><u>FLE (French As Foreign Language course)</u></b></p> <p>French language courses are available at different levels during the Fall and the Spring semesters.</p> <p>French Language courses are compulsory for Double Degree students.</p> <p>A placement test is compulsory to register for this course. Instructions regarding the course registration process will be sent by email to the student throughout June (Fall Semester) and November (Spring Semester).</p>																								
<b>Evaluation and transcripts</b>	<p><b>Attendance</b> in all courses in <b>compulsory</b>. Each course will be individually evaluated and one final grade will be awarded per course.</p> <p>The students will receive a local grade (based on a 20-point grading scale, passing grade = 10/20), as well as an ECTS grade (according to the following grid).</p> <table border="1" data-bbox="336 1659 1458 1944"> <thead> <tr> <th>ECTS Grade</th> <th>% of successful students achieving the grade</th> <th>Definition</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>10%</td> <td>Excellent</td> </tr> <tr> <td>B</td> <td>25%</td> <td>Very good</td> </tr> <tr> <td>C</td> <td>30%</td> <td>Good</td> </tr> <tr> <td>D</td> <td>25%</td> <td>Satisfactory</td> </tr> <tr> <td>E</td> <td>10%</td> <td>Sufficient</td> </tr> <tr> <td>FX</td> <td>-</td> <td>Fail — some more work required before the credit can be awarded</td> </tr> <tr> <td>F</td> <td>-</td> <td>Fail — considerable work required</td> </tr> </tbody> </table> <p><b>Transcripts of records</b> will be sent to the home institution coordinator by mid-March for the Fall semester students, and by mid-July for the Spring semester and full-year students.</p>	ECTS Grade	% of successful students achieving the grade	Definition	A	10%	Excellent	B	25%	Very good	C	30%	Good	D	25%	Satisfactory	E	10%	Sufficient	FX	-	Fail — some more work required before the credit can be awarded	F	-	Fail — considerable work required
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<b>Double Degree</b>	<p>Students selected for a double-degree in the IBBA programme (based on our agreement with their home institution) will have to follow a specific programme (details can be provided by the school's academic advisor). To get the IBBA diploma, applicants must be less than 27 year old on the first day they enter the school.</p>																								

## **Academic Calendar**

*May be subject to change under exceptional circumstances*

<b>FALL 2018</b>	
August 28 – 31	Airport/Train station pick-up service (free & optional)
September 3 – 6	International Student Orientation Session
September 10	Start of courses
October 30 - November 3	Holidays (no classes)
November 30 - December 10	IBBA Year 2 courses exams
December 4-10	IBBA Year 3 courses exams
December 11-17	IBBA Year 4 courses exams
January 7 – 13	IBBA Year 1 courses exams
January 15-21	IBBA Year 2 courses re-sit exams
March 12-18	IBBA Year 1 & 3 courses re-sit exams

<b>SPRING 2019</b>	
January 7	Airport/Train station pick-up service (free & optional)
January 8 – 9	International Student Orientation Session
January 15	Start of courses
February 26 to March 2	Holidays (no classes)
April 2	National holiday (no classes)
April 23-27	Holidays (no classes) IBBA Year 3
April 23-27	IBBA Year 1 courses exams
April 30 – May 7	Holidays (no classes) IBBA Year 1
May 1, 8, 10 and 21	National holiday (no classes)
May 14-20	IBBA Year 3 courses exams
June 4-10	IBBA Year 1 courses re-sit exams
June 18-24	IBBA Year 3 courses re-sit exams