KEDGE BUSINESS SCHOOL

Bordeaux Campus
Programme Grande Ecole
(« Master in Management »)
Programme Annex
2018/2019

Incoming Students concerned	The programme is of Master level and is open to both **undergraduate** (Bachelor 3rd and 4th year) and **graduate** incoming students. - Undergraduate Incoming students will have to register for "Intermediate" level courses*. - Graduate Incoming Students will have to register for "Advanced" level courses.
Programme Structure	The programme starts every year in September, ends in June, and is divided into 8 cycles of 4 weeks each (**see calendar with dates of each cycle on page 2**): - 1 cycle = possibility to take 1 or 2 courses - 1 course = 30 hours = 5 ECTS credits Based on our cycle system, **students have the possibility to arrive and leave KEDGE BS on the cycles of their choice (every 4 weeks)** and to take as many courses as they wish, with a limit of 2 per cycle
Course Offer and Registration	**Course offer:** the list of courses offered in each cycle can be found on the document attached. **French language courses** can be taken in cycles 1, 2, 4 and 5 as a morning course. They are worth 5 ECTS credits and involve 45 contact hours. They cannot be taken at the same time as another morning management course in the same cycle. French Language courses are compulsory for Double Degree students. A placement test is compulsory to register to this course. Instructions will be sent by email to the student throughout June/November. **Course load**: at KEDGE BS, regular students of the Programme Grande Ecole ("Master in Management") must complete 30 ECTS credits per semester. As for incoming students, the home institution decides on the number of credits to be completed by its own students. **Course syllabi**: https://campusvirtuel.kedgebs.com/ > select the English flag at the top right hand corner > do not log in, instead click on: Menu > "Net Syllabus (Public Access)"> Select the academic year and the semester; School: Bordeaux; Training: Exchanges; Level: Exchanges Bachelor or Master or Bachelor&Master. **Language of instruction**: both English-taught and French-taught courses are offered in each cycle. **Registration**: students will have to register online for courses (www.electifs.kedgebs.aleaur.com). They will receive an e-mail as soon as the registration website opens. The school reserves the right of admission in every case and of awarding available places according to compliance with requirements. Important: no course change nor withdrawal can be accepted after the registration deadlines.
Evaluation and transcripts	**Attendance** in all courses is **compulsory**. Each course will be individually evaluated and one final grade will be awarded per course. **There is no re-sit exam.** Students cannot do an extra work to get a better grade. They cannot negotiate with the teacher. They can possibly take an extra course in another Cycle. The students will receive a local grade (based on a 20-point grading scale, passing grade = 10/20), as well as an ECTS grade (according to the following grid).

ECTS Grade	Rank of the student in the class	Definition
A	Top 10% of the passing students	Excellent
B	Following 25%	Very good
C	Following 30%	Good
D	Following 25%	Satisfactory
E	Last 10%	Sufficient
FX	-	Fail - some more work required before the credit can be awarded
F	-	Fail - considerable work required

	The transcripts of records will be sent to the home institution coordinator by mid-February for the Fall semester students, and by mid-July for the Spring semester and full-year students.
Double Degree	Students selected for a Double Degree will have to complete*: **60 ECTS credits of elective management courses** (at least 30 ECTS completed at KEDGE), **6 online core courses**, **a ProAct** (group project), a **Master Thesis**, an **English language test** and a **6-month working experience**. Please refer to the *Double Degree Requirements* document for more details. DD Students will have to start at KEDGE BS preferably on cycle 1 (September) or on cycle 4 (January). *Some institutions might have different requirements. Please refer to our agreement*

Academic Calendar 2018/2019

May be subject to change under exceptional circumstances

KEDGE BUSINESS SCHOOL

Programme Grande Ecole ("Master in Management") 2018-2019 Calendar (Bordeaux Campus)

may be subject to change under exceptional circumstances

Legend

- **Yellow (pick-up service)** — airport/train station pick-up service days for new Incoming students (free and optional)
- **Red** — Compulsory Orientation Session for new Incoming Students
- **Light yellow** — days of classes
- **Grey** — holidays / no classes
- **Blue** — holidays / no classes
- **Grey box** — only for Double Degree students

Note: students can arrive and leave on the cycles of their choice. Smaller Orientation Sessions, even if they do not show on the above calendar, are therefore organized at the beginning of each cycle for newly-arrived students.

AUGUST
We 1	
Th 2	
Fr 3	
Sa 4	
Su 5	
Mo 6	
Tu 7	
We 8	
Th 9	
Fr 10	
Sa 11	
Su 12	
Mo 13	
Tu 14	
We 15	
Th 16	
Fr 17	
Sa 18	
Su 19	
Mo 20	
Tu 21	
We 22	
Th 23	
Fr 24	
Sa 25	
Su 26	
Mo 27	
Tu 28	pick-up service
We 29	pick-up service
Th 30	Cycle 1 arrivals
Fr 31	

SEPTEMBER
Sa 1	
Su 2	
Mo 3	Compulsory Administrative Orientation Session for students arriving on Cycle 1
Tu 4	
We 5	
Th 6	
Fr 7	
Sa 8	
Su 9	
Mo 10	Compulsory Social Activities for students arriving on Cycle 1
Tu 11	
We 12	
Th 13	
Fr 14	
Sa 15	
Su 16	
Mo 17	CYCLE 1 — newly-arrived Incoming students must attend the Orientation from Sept. 3 to 14
Tu 18	
We 19	
Th 20	
Fr 21	
Sa 22	
Su 23	CYCLE 1
Mo 24	
Tu 25	
We 26	
Th 27	
Fr 28	
Sa 29	
Su 30	

OCTOBER
Mo 1	CYCLE 1
Tu 2	
We 3	
Th 4	
Fr 5	
Sa 6	
Su 7	
Mo 8	CYCLE 1
Tu 9	
We 10	
Th 11	
Fr 12	
Sa 13	
Su 14	
Mo 15	CYCLE 2
Tu 16	
We 17	
Th 18	
Fr 19	
Sa 20	
Su 21	
Mo 22	CYCLE 2
Tu 23	
We 24	
Th 25	
Fr 26	
Sa 27	
Su 28	
Mo 29	CYCLE 2
Tu 30	
We 31	

NOVEMBER
Th 1	Public holiday
Fr 2	CYCLE 2
Sa 3	
Su 4	
Mo 5	CYCLE 2
Tu 6	
We 7	
Th 8	
Fr 9	
Sa 10	
Su 11	Public holiday
Mo 12	GLOBAL FAIR
Tu 13	
We 14	
Th 15	
Fr 16	
Sa 17	
Su 18	CYCLE 3
Mo 19	
Tu 20	
We 21	
Th 22	
Fr 23	
Sa 24	
Su 25	CYCLE 3
Mo 26	
Tu 27	
We 28	
Th 29	
Fr 30	

DECEMBER
Sa 1	CYCLE 3
Su 2	
Mo 3	CYCLE 3
Tu 4	
We 5	
Th 6	
Fr 7	
Sa 8	
Su 9	
Mo 10	CYCLE 3
Tu 11	
We 12	
Th 13	
Fr 14	
Sa 15	
Su 16	
Mo 17	Online Core Courses exams (for Double Degree students only) no classes
Tu 18	
We 19	
Th 20	
Fr 21	
Sa 22	
Su 23	Christmas Holidays
Mo 24	
Tu 25	
We 26	
Th 27	
Fr 28	
Sa 29	
Su 30	
Mo 31	

JANUARY
Tu 1	Christmas Holidays
We 2	
Th 3	
Fr 4	
Sa 5	
Su 6	
Mo 7	Pick-up service Cycle 4 arrivals
Tu 8	Compulsory Administrative Orientation Session Cycle 4
We 9	
Th 10	CYCLE 4
Fr 11	
Sa 12	
Su 13	
Mo 14	CYCLE 4
Tu 15	
We 16	
Th 17	
Fr 18	
Sa 19	
Su 20	CYCLE 4
Mo 21	
Tu 22	
We 23	
Th 24	
Fr 25	
Sa 26	
Su 27	CYCLE 4
Mo 28	Pick-up service Cycle 5 arrivals
Tu 29	
We 30	Compulsory Administrative Orientation Session C5
Th 31	

FEBRUARY
Fr 1	Compulsory Orientation Session C5
Sa 2	CYCLE 4
Su 3	
Mo 4	CYCLE 5
Tu 5	
We 6	
Th 7	
Fr 8	
Sa 9	
Su 10	CYCLE 5
Mo 11	
Tu 12	
We 13	
Th 14	
Fr 15	
Sa 16	
Su 17	CYCLE 5
Mo 18	
Tu 19	
We 20	
Th 21	
Fr 22	
Sa 23	
Su 24	CYCLE 5
Mo 25	
Tu 26	
We 27	
Th 28	

MARCH
Fr 1	CYCLE 5
Sa 2	
Su 3	
Mo 4	CYCLE 6
Tu 5	
We 6	
Th 7	
Fr 8	
Sa 9	
Su 10	CYCLE 6
Mo 11	
Tu 12	
We 13	
Th 14	
Fr 15	
Sa 16	
Su 17	CYCLE 6
Mo 18	
Tu 19	
We 20	
Th 21	
Fr 22	
Sa 23	
Su 24	CYCLE 6
Mo 25	
Tu 26	
We 27	
Th 28	
Fr 29	
Sa 30	
Su 31	

APRIL
Mo 1	CYCLE 7
Tu 2	
We 3	
Th 4	
Fr 5	
Sa 6	
Su 7	
Mo 8	CYCLE 7
Tu 9	
We 10	
Th 11	
Fr 12	
Sa 13	
Su 14	
Mo 15	CYCLE 7
Tu 16	
We 17	
Th 18	
Fr 19	
Sa 20	
Su 21	
Mo 22	Public holiday
Tu 23	CYCLE 7
We 24	
Th 25	
Fr 26	
Sa 27	
Su 28	
Mo 29	Online Core Courses exams (Double Degree students only) no classes
Tu 30	

MAY
We 1	Public holiday
Th 2	Online Core Courses exams (Double Degree students only) no classes
Fr 3	
Sa 4	
Su 5	
Mo 6	Online Core Courses exams
Tu 7	
We 8	Public holiday
Th 9	Online Core Courses exams (Double Degree students only) no classes
Fr 10	
Sa 11	
Su 12	
Mo 13	CYCLE 8
Tu 14	
We 15	
Th 16	
Fr 17	
Sa 18	
Su 19	
Mo 20	CYCLE 8
Tu 21	
We 22	
Th 23	
Fr 24	
Sa 25	
Su 26	
Mo 27	CYCLE 8
Tu 28	
We 29	
Th 30	Public holiday
Fr 31	CYCLE 8

JUNE
Sa 1	CYCLE 8
Su 2	
Mo 3	
Tu 4	
We 5	
Th 6	
Fr 7	
Sa 8	
Su 9	
Mo 10	Public holiday
Tu 11	
We 12	
Th 13	
Fr 14	
Sa 15	
Su 16	
Mo 17	
Tu 18	
We 19	
Th 20	
Fr 21	
Sa 22	
Su 23	
Mo 24	
Tu 25	
We 26	
Th 27	
Fr 28	
Sa 29	
Su 30	