

**FACTSHEET FOR STUDENT EXCHANGE
(UNDERGRADUATE PROGRAMMES ONLY)**

A. GENERAL INFORMATION		
Name of Institution	Taylor's University	
Year Established	1969	
Country	Malaysia	
Full Address	No. 1, Jalan Taylor's, 47500 Subang Jaya, Selangor Darul Ehsan, Malaysia	
Department In-Charge for Student Exchange	Name of Department	Global Mobility Office
	Institution Name	Taylor's University, Lakeside Campus
	Mailing Address:	No. 1, Jalan Taylor's, 47500 Subang Jaya, Selangor Darul Ehsan, MALAYSIA
	Telephone:	+603 - 5629 5000
	Fax:	+603 - 5629 5036
	Email:	global.mobility@taylors.edu.my
Relevant Website:	Institute:	www.taylors.edu.my
	Student Exchange:	www.taylors.edu.my/exchange
	Summer Programme	www.taylors.edu.my/mobility
Ranking and Milestones	<p>Since its inception in 1969, Taylor's has continuously provided excellent services for its students in terms of diverse study options, relevant curriculum and teaching methods, ongoing partnerships with leading universities worldwide, strong industry linkages, up-to-date facilities and well-equipped campuses. Taylor's University offers a myriad of courses in tertiary education, from foundation and diploma, to degree, post-graduate and professional programmes. Students can choose to enrol in courses encompassing fields such as Architecture, Computer Science, Engineering, Quantity Surveying, Biosciences, Law, Business, Communications, Design, Hospitality, Tourism & Culinary Arts, Medicine and Pharmacy.</p> <p>The quality of the undergraduate teaching and learning at Taylor's was acknowledged when it garnered a 'Tier 5: Excellent' rating in the Rating System for Malaysian Higher Education (SETARA) in 2009, 2011 and 2013, by the Ministry of Higher Education Malaysia. Taylor's University's has been listed among the top 250 universities in Asia in the QS Asia Ranking 2015. Taylor's University was also awarded 5-Star rating in four (4) categories of the QS Stars Rating 2015. These achievements are important milestones for Taylor's, in line with its aim of becoming one of Asia's leading universities.</p> <p>Taylor's has also received numerous recognitions locally and internationally from professional bodies such as the CDIO Initiative (Conceiving, Designing, Implementing, Operating), National Academy of Engineering in the USA and the Royal Institution of Chartered Surveyors (RICS) to name a few.</p>	

	Taylor's continues to play a strong role in developing Malaysia's human resource capital, and boasts a 70,000-strong alumnus, many of whom have become leaders in their respective fields.	
Main Contact Point for Student Exchange (Inbound)	INBOUND STUDENT EXCHANGE / STUDY ABROAD COORDINATOR Shamila Ganapaty (Ms) Assistant Manager Global Mobility Student Experience Email: Shamila.ganapaty@taylors.edu.my Phone: +603 – 5629 6613 Fax: +603 - 5629 5036	
Main Contact Point for Student Exchange (Outbound)	OUTBOUND STUDENT EXCHANGE / STUDY ABROAD COORDINATOR Lin Ong (Ms) Executive Global Mobility Office Student Experience Email: QuangLin.Ong@taylors.edu.my Phone: +603 5629 5886 Fax: +603 5629 5036	
Type of Institution:	Private Institution	
Location and Campus Map:	http://university.taylors.edu.my/sites/default/files/images/about-contact-01-enlarge.jpg	
Student Enrollment:	Total no. of students:	12,000
	No. of international/exchange students:	20%
Staff Strength:	Full time academic : 600 Full time administrative: 550	

B. ACADEMIC INFORMATION			
Academic Calendar		1st Intake (March - July)	2nd Intake (August - December)
	Arrival Dates	One week before Orientation	
	Orientation Programmes	22 March 2017	23 August 2017
	Teaching period starts	27 March 2017	28 August 2017
	Teaching period ends	14 July 2017	8 December 2017
	Holidays	15 – 19 May 2017	16 – 20 October 2017
	Examination period	17 July 2017	11 Dec 2017
Language of Instruction	English		
Exchange Duration	One semester / Two Semester (One academic year). <i>For Hospitality, Tourism and Culinary Arts, it is limited to 1-semester exchange.</i>		
Study Load for exchange students per Semester		No. of credits / Courses per semester	
	Minimum study load	16	
	Maximum study load	20	
Credit Equivalence	Descriptions	Taylor's University	
	No. of credits per course	3 - 4 credits	
	For each credit, number of contact hours in a week	1 hour	
	No. of teaching week in a semester	14 weeks	
	For each course, total number of contact hours in a semester - Example	42 hours (3 credits x 1 hour x 14 wk)	
FACULTY	PROGRAMMES		
Biosciences	Biotechnology, Biomedical and Food Science		
Business	International Business and Marketing		
Hospitality, Tourism and Culinary Arts	International Hospitality Management International Tourism Management Culinary Arts & Foodservice Management		
Engineering	Mechanical Engineering Chemical Engineering Electrical & Electronic Engineering		
Communication	Advertising / Public Relations & Marketing / Broadcasting / Public Relations & Event Management / Public Relations		
Computing	Software Engineering Computer Science Information Technology		
Architecture, Building and Design	Architecture and Quantity Surveying		
American Degree Programme	Business, Computer Science, Engineering, Liberal Arts		

Grading – Subject to Changes	Grade	Marks	Grade Points	Definition	Description
	A	80-100	4.00	Excellent	Evidence of original thinking; demonstrated outstanding capacity to apply, analyze synthesize and evaluate information; outstanding grasp of subject matter; evidence of outstanding command of relevant knowledge base.
	A-	75-79	3.67	Very Good	Evidence of some original thinking; demonstrated very good capacity to apply, analyze, synthesize and evaluate information; very good grasp of subject matter; and evidence of very good command of relevant knowledge base.
	B+	70-74	3.33	Good	Demonstrate good capacity to apply, analyze, synthesize and evaluate information, good grasp of subject matter, and evidence of good command of relevant knowledge base.
	B	65-69	3.00		
	B-	60-64	2.67	Pass	Demonstrate adequate capacity to apply, analyze and synthesize information, adequate grasp of subject matter, and evidence of adequate command of relevant knowledge base.
	C+	55-59	2.33		
	C	50-54	2.00		
	D+	47-49	1.67	Marginal Fail	Demonstrate inadequate capacity to apply and analyze information, insufficient grasp of subject matter, and evidence of limited command of relevant knowledge base.
	D	44-46	1.33		
	D-	40-43	1.00		
	F	0-39	0.00	Fail	Demonstrated very weak capacity to apply and analyse information, very weak grasp of subject matter, and evidence of very weak command of relevant knowledge base.
	WD	-	-	Withdrawn	Withdrawn from a module before census date, typically mid semester. [please refer to Description 1 below]
	F(W)	0	0.00	Fail	Withdrawn from a module after census date, typically mid semester. [please refer to Description 2 below]
IN	-	-	Incomplete	An interim notation given for a module where a student has not completed certain requirements with valid reason or it is not possible to finalise the grade by the published deadline.	
Course Information	www.taylors.edu.my/exchange				
Courses Restrictions / Requirements	NA				
Course Registration	Registration Period:		March Intake <ul style="list-style-type: none"> Nomination deadline: <i>September 30 of the preceding year</i> Document submission deadline: <i>October 30 of the preceding year</i> August Intake <ul style="list-style-type: none"> Nomination deadline: <i>February 28 of the same year</i> Document submission deadline: <i>March 31 of the same year</i> 		
	Method: fill in module registration form and email to us		Module Registration Form and email to: Shamila.ganapaty@taylors.edu.my		
	Add/Drop period:		Within 2-weeks upon commencement		

C. APPLICATION	
Academic Requirement	<ul style="list-style-type: none"> • Undergoing undergraduate programme, 2nd year students: • English Language proficiency of minimum TOEFL 550, IELTS 6.5 or equivalent • CGPA of 2.5 and above.
Application Form and Procedures	www.taylors.edu.my/exchange and please liaise with the Student Exchange Coordinator. Email: Shamila.ganapaty@taylors.edu.my for Inbound Application

D. ACCOMMODATION	
Details	On-Campus Private Accommodation on single / twin sharing basis
Estimated Accommodation Fee per semester (5 months)	USD2000 (USD400 per month)
Facilities	http://www.dkgroup.com.my/249_199_0_8/Web/WebPhoto/Facilities/Facilities.html
Email for Booking Form and Application	Name: Ms Karen Lai Email: karenlai@dkgroup.com.my
Application Deadline	One month before Programme Commencement

MISCELLANEOUS		
Estimated Living Expenses (for reference only)	Accommodation: Books: Meal: Local Transportation:	USD 400 (per month) USD 200 (for 1 semester) USD 150 (per month) USD 50 (per month) Average: USD 640 per month
Visa Application Procedures	http://university.taylors.edu.my/international/student-exchange-and-study-abroad/inbound-exchange-programmes	
Visa Application Fee – Subject to Changes based on the Exchange Rate and Government Policy	USD125 (For 1 Semester) including Medical Healthcare Insurance USD 450 (For 2 Semesters) including compulsory Medical Healthcare Insurance	
Health Record	Medical check-up prior to the application of Student Pass and Vaccination Certificate is required for those undertaking 2 Semesters.	
Arrival Pick-up service	Application can be made via online 7 days before arrival: http://studentcentral.taylors.edu.my/eServiceRequest/PreBoarding/layouts/aq/preboarding/pbchecklist.aspx	
Support for exchange students	http://university.taylors.edu.my/campus-life/student-experience/international-student-experience	

- All information is subject to changes.
- Exchange Rate: USD1 = RM4.50

GLOBAL MOBILITY OFFICE CONTACT SHEET

PARTNERSHIP, STUDENT EXCHANGE AND STUDY ABROAD

Jayvien Lau (Ms)

Head | Global Mobility | Student Experience

Email: Jayvien.lau@taylors.edu.my

Phone: +603 5629 5360 | Fax: +603 5629 5036

INBOUND STUDENT EXCHANGE / STUDY ABROAD COORDINATOR

Shamila Ganapaty (Ms)

Assistant Manager | Global Mobility | Student Experience

Email: Shamila.ganapaty@taylors.edu.my

Phone: +603 - 5629 6613 | Fax: +603 - 5629 5036

OUTBOUND STUDENT EXCHANGE / STUDY ABROAD COORDINATOR

Lin Ong (Ms)

Executive | Global Mobility Office | Student Experience

Email: QuangLin.Ong@taylors.edu.my

Phone: +603 5629 5886 | Fax: +603 5629 5036

STUDENT MOBILITY - SUMMER PROGRAMME / STUDY TOUR / INTERNSHIP

Lai Yee, Choo (Ms)

Manager | Global Mobility | Student Experience

Email: laiye.hoo@taylors.edu.my

Phone: +603 - 5629 5133 | Fax: +603 - 5629 5036

STUDENT MOBILITY - SUMMER PROGRAMME / STUDY TOUR / INTERNSHIP

Tan Jas Rynn (Ms)

Executive | Global Mobility | Student Experience

Email: JasRynn.Tan@taylors.edu.my

Phone: +603 - 5629 5021 | Fax: +603 - 5629 5036

General Enquiries: global.mobility@taylors.edu.my

Website: www.taylors.edu.my

Student Exchange Application: www.taylors.edu.my/exchange

Summer Programme Application: www.taylors.edu.my/mobility