



Kookmin University, Exchange Student Guide

Welcome to Kookmin University

This booklet contains a collection of useful information on things like course registration, immigration matters and even stores on campus. Sit down and take a minute to read this booklet before your new school journey begins.

KMU at a Glance

- Established in 1946 by the cabinet members of the Shanghai Provisional Government.
- Consists of 23,000 students, 700 faculty members and 300 staff members.
- 14 Colleges and 14 Graduate schools.
- 5th largest university in Seoul, the bustling metropolis of South Korea.
- Affiliated with approximately 200 universities and institutions around the world.
- Surrounded by Bukhan Mountain National Park.
- Boasts green environment as well as high-end facilities and modern educational equipment.
- Leads the nation in areas such as:
Automotive Engineering, IT, Design, Nano Technology, Management, etc.

Undergraduate & Graduate Schools

| Undergraduate | Graduate School |
|---------------------------------|--|
| College of Humanities | General Graduate Schools |
| College of Social Sciences | Graduate School of Automotive Engineering |
| College of Law | Graduate School of Techno Design |
| College of Economics & Commerce | Graduate School of Business IT |
| College of Engineering | Graduate School of Education |
| College of Design | Graduate School of Business Administration |
| College of Forest Science | Graduate School of Public Administration |
| College of Natural Sciences | Graduate School of Engineering |

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| College of Arts | Graduate School of Design |
| College of Physical Education | Graduate School of Politics & Leadership |
| College of Business Administration | Graduate School of Sports Industry |
| College of Electrical Engineering & Computer Science | Graduate School of Creative Writing |
| College of Automotive Engineering | Graduate School of Information Finance & Legal Affairs |
| College of Architecture | Graduate School of Total Arts |

Academic Affairs

☐ Fall Semester 2015 Academic Calendar

Fall Semester 2015

1. Registration

- 1) Temporarily selecting courses preferred : 4 August 2015 ~ 12 August 2015
- 2) Registration : 20 August 2015 ~ 26 August 2015

2. Recommended arrival date : **TBA**

- * We recommend you to arrive in Korea during the recommended arrival date.
You can't move in the dormitory if you come to Korea earlier than the period.

3. Orientation

- Date & Place: **TBA**
- * You should participate in the Orientation.

4. First day of the Fall semester : 31 August 2015

5. Course add/drop period : 1 September 2015 ~ 7 September 2015

6. Midterm examinations : 19 October 2015 ~ 23 October 2015

7. Final examinations : 7 December 2015 ~ 18 December 2015

8. The end of the fall semester : 18 December 2015

※ Dates are subject to change without a prior notice.

☐ Course Registration

- Student should register for courses online at <http://ktis.kookmin.ac.kr> during the registration period. Students can add or drop courses on the **Kookmin Total Information Systems(KTIS)** website(<http://ktis.kookmin.ac.kr/>) with their student number.

The student number and guideline for course registration will be sent to you in July by e-mail. If you fail to register during the period, you can do it during the course add/drop period upon arrival in Korea with the help of the staff.

- ※ Standard Load: 17~19 credits per semester depending on the major
- ※ Recommended Load: 12~15 credits during a semester

□ Course Adjustments (Add/Drop/Change)

- During the first week of each semester, students can change their classes on the **Kookmin Total Information Systems (KTIS)** website(<http://ktis.kookmin.ac.kr/>).
- Students can choose to drop or add a course to their timetable.

□ Grades

- Students' academic performance is graded according to **exams, assignments, attendance and class participation.**
- Students take two formal examinations during the semester.
- Students may be given additional exams or assignments by the professor.

| Grade | Grade Point Average (GPA) | Score |
|-------|---------------------------|----------|
| A+ | 4.5 | 95 ~ 100 |
| A | 4.0 | 90 ~ 94 |
| B+ | 3.5 | 85 ~ 89 |
| B | 3.0 | 80 ~ 84 |
| C+ | 2.5 | 75 ~ 79 |
| C | 2.0 | 70 ~ 74 |
| D+ | 1.5 | 65 ~ 69 |
| D | 1.0 | 60 ~ 64 |
| F | 0.0 | below 59 |

Campus Facilities

□ Dormitory

- WEBSITE : <http://dormitory.kookmin.ac.kr>

The dormitory at Kookmin University is available for international students.

Exchange students can apply for the dormitory by checking on the Application Form of Exchange Student.

• On-Campus Student Dormitory

- 4 students occupy 1 room
- Air-conditioned & Internet access
- Separate shower and washroom in each room

• Expenses

▷ Housing Fee

- During semester : 705,600 KRW (approximately USD 650) per semester
- During vacation : 5,300 KRW (approximately USD5) per day + Deposit 50,000 KRW (approximately USD 46, not refundable) for those who leave the dorm in the middle of vacation

※ The fees are subject to change without a prior notice.

▷ Meal Plan: 403,200 KRW (approximately USD 400) per semester (Optional)

※ The fees are subject to change without a prior notice.

▷ Living Cost : approximately 300,000 KRW (approximately USD 300) per month

※ In case students don't purchase the meal plan.

※ Living costs depends on each student.

• Other useful information

- Blanket is not provided.
- The cost for a meal on campus ranges from 2,000 KRW (approximately USD 1.74) to 10,000 KRW (approximately USD 8.70)
- Bus Fare : 1,150 KRW (approximately USD 1)
- We advise you to bring some photos(about 10). Photo will be required when you make Student ID Card, Alien Registration Card and so on.

□ Sungkok Library

- WEBSITE: <http://libweb.kookmin.ac.kr>

Sungkok Library contains more than 730,000 books as well as various multimedia, magazines and e-books.

- ※ Students should have their student ID card scanned when entering the library.
Exchange students can make the ID card upon arrival in Korea
- ※ Students can borrow a maximum of 5 books for 14 days.
- ※ Smoking is strictly prohibited in all areas of the library and silence must be observed.
- ※ For the lost or damaged books, the borrower must pay the cost of replacement.

| Library Opening Hours | | Stack room | Design/Law Library, Newspaper/magazine room, Reference room | Multimedia room | Reading & Studying room |
|-----------------------|-----------|---------------|---|-----------------|-------------------------|
| During Semester | Mon ~ Fri | 09:00 ~ 21:00 | 09:00 ~ 21:00 | 09:00 ~ 21:00 | 05:00 ~ 23:00 |
| | Sat | 09:00 ~ 17:00 | 09:00 ~ 17:00 | Closed | |
| | Sun | 09:00 ~ 17:00 | Closed | Closed | |
| During Vacation | Mon ~ Fri | 09:30 ~ 17:00 | 09:30 ~ 17:00 | 09:30 ~ 17:00 | |
| | Sat | 09:30 ~ 13:00 | Closed | Closed | |
| | Sun | Closed | Closed | Closed | |

□ Computer Labs

- WEBSITE: <http://kist.kookmin.ac.kr/>

Kookmin University has several computer rooms for general use, which can be accessed with a valid student ID card. You can also copy for free if you bring your own copy paper.

| Building | Room No. | Function | Operating hours (Mon~Fri) | |
|------------------|------------|----------------|---------------------------|-----------------|
| | | | During semester | During vacation |
| Bugak Hall | 204 | Class | - | - |
| | 206 | Class/ Open | Open if no classes | 9:30 ~ 17:00 |
| | 508 | Open | 9:00 ~ 21:30 | 9:30 ~ 17:00 |
| | 510 | Open | 9:00 ~ 21:30 | 9:30 ~ 17:00 |
| Science Building | 321 | Open | 9:00 ~ 21:30 | 9:30 ~ 17:00 |
| | 323 | Class | - | - |
| Design Center | 221 | Class/ Open | Open if no classes | 9:30 ~ 17:00 |
| Engineering | Annex-B104 | Class | 9:00 ~ 21:30 | - |

| | | | | |
|-----------------------------------|------------|-------|--|--------------|
| Building | Annex-B105 | Class | 9:00 ~ 21:30 | - |
| | Annex-B106 | Open | 9:00 ~ 21:30 | 9:30 ~ 17:00 |
| College of Economics and Business | 508 | Class | - | - |
| | 510 | Open | 9:00 ~ 21:30 (Sat 09:00~17:00) | 9:30 ~ 17:00 |
| Art Center | 212 | Class | - | - |
| | 216 | Open | 9:00 ~ 21:30 | 9:30 ~ 17:00 |
| Building No.7 | 502 | Open | 9:00 ~ 21:30 | 9:30 ~ 17:00 |
| College of Law | 102 | Open | 9:00~21:30 | 9:30~17:00 |

□ Bank & Post Office

- Location: 2nd Floor (Student Union Center)

An Woori bank branch and post office is located on the 2nd floor of the Student Union Center.

To open a bank account, students need to have an alien registration card or passport with certificate of enrollment.

- Open Hours

Woori Bank (Mon ~ Fri): 09:00 am ~ 4:00 pm

Post Office (Mon ~ Fri): 09:00 am ~ 6:00 pm

- ATMs on Campus

- 1st floor of the Administration Building
- 1st floor of International Hall
- 3rd floor of Building No. 7
- 1st floor of the Engineering Building
- 1st floor of Bugak Hall
- 2nd floor of the Science Building

□ Campus Clinic

- Location: 4th Floor (The Student Union Center)

There is a campus clinic available during office hours. Students can get medicine for colds, headache, stomachache, etc. for no charge.

- Open Hours

During Semester (Mon ~ Fri): 09:00 AM ~ 9:00 PM

During Vacation (Mon ~ Fri): 09:00 AM ~ 5:00 PM

※ Closed during lunch (12:00 PM ~ 01:00 PM) & dinner (5:00 PM ~ 5:30 PM)

Campus Life

□ Student Cafeteria & Cafes

| Store | Location (Floor) | During Semester | | During Vacation | |
|--------------------|----------------------------|------------------|--------------------------|------------------|--------------------------|
| | | Weekday | Weekend | Weekday | Weekend |
| Student Restaurant | Student Union Center (1F) | 08:30 ~ 19:30 | 08:30 ~ 15:30 | 08:30 ~ 18:30 | 08:30 ~ 14:00 |
| Hanul Restaurant | College of Law (B1F) | 08:30 ~ 19:00 | Closed | 09:00 ~ 18:00 | Closed |
| Ari (Fastfood) | Student Union Center (1F) | 09:00 ~ 20:30 | 10:30 ~ 19:00 | 10:30 ~ 19:00 | Sat) 10:30 ~ 18:30 |
| Book Cafe | Bugak Hall (1F) | 08:00 ~ 19:30 | Sat) 09:00 ~ 12:00 | 09:00 ~ 18:00 | Closed |
| Coffe Club | Engineering Building (1F) | 08:00 ~ 21:00 | Sat) 11:00 ~ 17:00 | 09:00 ~ 18:00 | Closed |
| Place N (Bakery) | Student Union Center (2F) | 08:00 ~ 19:00 | Closed | 08:00 ~ 17:00 | Closed |
| Maxwell House | Art Center (1F) | 09:00 ~ 20:00 | Sat) 09:00 ~ 18:00 | 09:00 ~ 19:00 | Sat) 09:00 ~ 17:00 |
| | Student Union Center (B1F) | 08:30 ~ 18:00 | 08:30 ~ 18:00 | 09:00 ~ 18:30 | Sat) 09:00 ~ 18:00 |

□ Convenient Stores

| Store | Location (Floor) | During Semester | | During Vacation | |
|-------------------|------------------------|------------------|--------------------------|------------------|--------------------------|
| | | Weekday | Weekend | Weekday | Weekend |
| Convenient Stores | Bugak Hall (1F) | 08:30 ~ 21:00 | Sat) 09:00 ~ 13:00 | 09:00 ~ 18:00 | Sat) 09:00 ~ 13:00 |
| | Science Building (B1F) | 08:30 ~ 19:00 | Closed | 09:00 ~ 17:00 | Closed |
| | Library (B1F) | 08:30 ~ 21:00 | 09:00 ~ 17:00 | 09:00 ~ 17:00 | 09:00 ~ 17:00 |

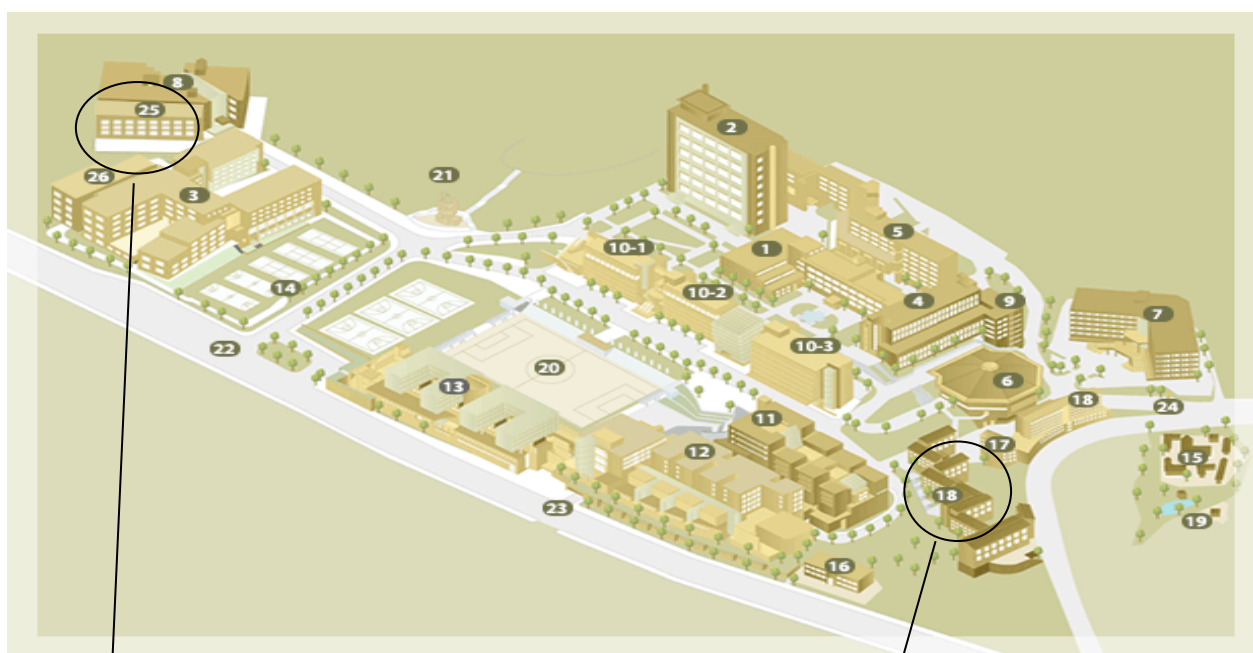
| | | | | |
|--------------------------|---------------|---------------|---------------|-----------------------|
| Engineering Building(1F) | 08:30 ~ 21:00 | Closed | 09:00 ~ 17:00 | Closed |
| Student Union Center(1F) | 08:30 ~ 21:00 | 09:00 ~ 13:00 | 09:00 ~ 13:00 | Sat) 09:00 ~ 13:00 |
| College of Law (B1F) | 08:30 ~ 21:00 | Closed | Closed | Closed |
| Art Center (1F) | 08:30 ~ 21:00 | 08:30 ~ 18:00 | 09:00 ~ 19:30 | 09:00 ~ 13:00 |

□ Other Stores

| Facility | Location | Item |
|------------------|----------------------------|---------------------------------------|
| Copy Shop | Student Union Center(2F) | Copy, Bookbinding |
| | Bugak Hall(1F) | Copy, Bookbinding |
| | Library(2F) | Copy, Bookbinding |
| | Library(4F) | Copy, Bookbinding |
| Stationary Store | Student Union Center (B1F) | Stationary, General goods |
| | Design Center (1F) | Stationary, General goods |
| Shoe Repair Shop | Student Union Center (B1F) | Repair shoes |
| Book Store | Student Union Center (1F) | Books |
| Beautiful Store | Student Union Center (B1F) | Used Household items |
| Computer shop | Student Union Center (B1F) | Computer, supplies |
| Photo Studio | Student Union Center (B1F) | Photo shoot, develop photos |
| Optician's | Student Union Center (B1F) | Glasses |
| Beauty Parlor | Student Union Center (B1F) | Beauty Parlor, Nail art |
| Travel Agency | Student Union Center (B1F) | Travel Information, Ticketing service |

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|-------------|-------------------------------|----------------------------|
| Sports shop | Student Union Center (B1F) | Sports goods, Team uniform |
| Game Plaza | Student Union Center (B1F) | PC game, PS2 |
| Flower shop | Student Union Center (B1F) | Flowers, Flowerpot |

□ Campus Map



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|---|--|
| <p>1. Administration Hall</p> <p>2. Global Center (Int'l Affairs Division is HERE, Room #202)</p> <p>3. College of Engineering</p> <p>4. College of Law</p> <p>5. College of Design</p> <p>6. Gymnasium</p> <p>7. College of Science</p> <p>8. Sungkok Library</p> <p>9. Hyungsul Hall</p> <p>10-1. International Hall A</p> <p>10-2. International Hall B</p> <p>10-3. College of Economics & Business</p> <p>11. College of Arts</p> <p>12. Building 7</p> | <p>13. Student Union Center</p> <p>14. Tennis Courts</p> <p>15. Myoungwon Folk House</p> <p>16. R.O.T.C.</p> <p>17. Guest House</p> <p>18. Dormitory</p> <p>19. Day Care Center</p> <p>20. Playing Field (Underground Parking Lot)</p> <p>21. University Statue (Yongduri)</p> <p>22. Main Gate (Security Office)</p> <p>23. Center Gate</p> <p>24. Rear Gate (Security Office)</p> |
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How to Get to KMU from the Incheon Int'l Airport

☐ Incheon Int'l Airport → Gireum New Town → KMU

- Student can take airport limousine No.6011 at the bus stop of the airport and should get off at the bus stop of Gireum New Town.

Fee for the airport limousine : approximately 15,000 KRW (approximately USD 12)

WEBSITE : http://www.airportlimousine.co.kr/eng/lbr/gangbuk/lbr02_1_6011.php

- At the bus stop of Gireum New town, students can take bus among No.171, 1213, or 7211 and should get off a bus at the at Kookmin University.

Fee for a bus : 1,150 KRW (approximately USD 1)

- When students get to KMU, students should go to the Dormitory C, which is located at the southeast area on the campus. Refer to the above campus map.

☐ Incheon Int'l Airport → KMU

- Student can take taxi directly to the Dormitory C of KMU.

Fee will be approximately 60,000 KRW (approximately USD 52)

Kookmin University

Address : 77 Jeongneung-ro, Seongbuk-gu, Seoul 136-702, Korea