



**Information Sheet for Exchange Programme & Study Abroad Programme  
(Academic Year 2016/2017)**

**What is student Exchange?**

Exchange students are officially nominated by their home institution to study for one to two semesters at UNIMAS under a reciprocal student exchange agreement. For list of partner universities, please click [here](#).

**What is Study Abroad?**

Where there is no reciprocal student exchange agreement, students are still able to study at UNIMAS for one or two semesters as a Study Abroad Student (fee paying). Also, students who are not nominated by their home institution as exchange, can still apply as a Study Abroad Student (fee paying).

<b>General Information</b>	
<i>Name of Institution</i>	Universiti Malaysia Sarawak
<i>Mailing Address</i>	UNIMAS International Universiti Malaysia Sarawak Level 3, Chancellery Building, West Campus, Jalan Datuk Mohd Musa, 94300, Kota Samarahan, Sarawak, MALAYSIA
<i>Exchange Programme Homepage</i>	<a href="http://www.iad.unimas.my">www.iad.unimas.my</a> <a href="http://www.iad.unimas.my/what-we-offer/mobility-programme/inbound">http://www.iad.unimas.my/what-we-offer/mobility-programme/inbound</a>
<i>Fax Number</i>	+6 082 665113
<b>Contact Person</b>	
<b>Assoc. Prof. Dr. Souba Rethinasamy</b> Director	Tel No.: +6 082 581235 Email: <a href="mailto:rsouba@unimas.my">rsouba@unimas.my</a>
<b>Mr. Damien Mikeng</b> International Relations Coordinator	Tel No.: +6 082 582792 Email: <a href="mailto:mdamien@unimas.my">mdamien@unimas.my</a>
<b>Mr. Mohamad Zaky Gardafi Ibrahim</b> Assistant Registrar	Tel No.: +6 082 581231 Email: <a href="mailto:izaky@unimas.my">izaky@unimas.my</a>

Academic & Exchange Related Information	
<i>Academic Calendar</i>	Please refer to the attachment.
<i>Application Periods and Deadline</i>	<p><b>Semester I : 30<sup>th</sup> June every year</b>  <b>Semester II: 30<sup>th</sup> November every year</b></p> <p><b>Note:</b>  Completed application along with all required supporting documents <b>MUST</b> reach UNIMAS International by mail, email or fax before the application deadline.</p>
<i>Supporting Documents Required to be Sent with Exchange Application</i>	<ul style="list-style-type: none"> <li>• latest certified academic transcript (with translation if necessary)</li> <li>• certified copy of IELTS/TOEFL/other evidence of English proficiency</li> <li>• 3 passport size photos (3.5x5.0 cm) – blue background</li> <li>• 3 copies of applicant’s passport – on A4 size paper (inclusive of hard cover and all pages)</li> <li>• Health Examination Report</li> <li>• Reference Letter from student’s Academic Advisor supporting the application</li> <li>• Statement of Purpose defining applicant’s academic career and personal motivations for studying abroad in UNIMAS (approximately 300 words)</li> <li>• portfolio (for creative design based courses). Include slides and an academic reference authenticating work</li> </ul>
<i>Duration of Exchange</i>	One semester or two semesters
<i>Courses Available for Exchange Students</i>	<p>Please refer to the faculty’s page <a href="http://www.unimas.my/join-unimas/undergraduate">http://www.unimas.my/join-unimas/undergraduate</a></p> <p>Applicants are advised to contact UNIMAS International at <a href="mailto:info@iad.unimas.my">info@iad.unimas.my</a> for further details.</p>
<i>Language / CGPA Requirement</i>	<ul style="list-style-type: none"> <li>• minimum CGPA of 2.5. We trust our partner universities would select students that are qualified to participate in Exchange/ Study Abroad Programme.</li> <li>• If English is not the medium of instruction in your university, students are required to fulfill the minimum language requirement as below: <ul style="list-style-type: none"> <li>○ TOEFL - <b>Minimum PBT = 550, CBT=230, IBT=80</b></li> <li>○ IELTS - <b>Minimum Band 5.5</b></li> <li>○ <b>or provide evidence of English Proficiency</b></li> </ul> </li> </ul>
<i>Course Load / Required Credits per semester</i>	<ul style="list-style-type: none"> <li>• <b>Minimum 12 credits</b> need to be taken by students to be considered as full time students</li> <li>• Full course load is <b>21 credits</b></li> </ul>
<i>Language of Instruction</i>	Courses are offered in English. Bahasa Malaysia is also used.
<i>Course Registration</i>	Course registration is done during the orientation week. The deadline for course registration is <i>the last day of the orientation week</i> .

<i>Grading System</i>	UNIMAS follows the CGPA Grading Systems <table border="1" data-bbox="654 170 1153 483"> <thead> <tr> <th>Grade</th> <th>Point</th> <th>Grade</th> <th>Point</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>4.00</td> <td>C-</td> <td>1.67</td> </tr> <tr> <td>A-</td> <td>3.67</td> <td>D+</td> <td>1.33</td> </tr> <tr> <td>B+</td> <td>3.33</td> <td>D</td> <td>1.00</td> </tr> <tr> <td>B</td> <td>3.00</td> <td>D-</td> <td>0.67</td> </tr> <tr> <td>B-</td> <td>2.67</td> <td>F</td> <td>0</td> </tr> <tr> <td>C+</td> <td>2.33</td> <td></td> <td></td> </tr> <tr> <td>C</td> <td>2.00</td> <td></td> <td></td> </tr> </tbody> </table>		Grade	Point	Grade	Point	A	4.00	C-	1.67	A-	3.67	D+	1.33	B+	3.33	D	1.00	B	3.00	D-	0.67	B-	2.67	F	0	C+	2.33			C	2.00		
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<i>Value of Credit</i>	1 Credit is equal to 40 National Learning Hours																																	
<b>Facilities &amp; Services Available</b>																																		
<i>Facilities Available</i>	<ul style="list-style-type: none"> <li>Libraries</li> <li>Cafeterias</li> <li>Wi-Fi</li> <li>ATM</li> <li>Clinic</li> <li>In-Campus shuttle bus</li> </ul>	<ul style="list-style-type: none"> <li>Post Office</li> <li>Mosque</li> <li>Bowling Alley</li> <li>Sport facilities (gym, tennis court, stadium, swimming pool, etc.)</li> </ul>																																
<i>Services Available</i>	<ul style="list-style-type: none"> <li>Airport Reception</li> <li>Orientation programme</li> <li>Assistance on securing on-campus accommodation</li> <li>Student Visa Application</li> <li>Assistance on course registration</li> <li>International Student Association</li> </ul>																																	
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<i>Orientation Week</i>	<b>Semester I : 29<sup>TH</sup> Aug - 3<sup>RD</sup> September 2016</b> <b>Semester II: 6<sup>TH</sup> Feb - 12<sup>TH</sup> Feb 2017</b>																																	
<i>Suggested Date of Arrival</i>	2 to 7 days before the orientation programme. Pick-up service from Kuching International Airport (KIA) or Kuching Sentral Bus Terminal is offered on selected arrival days. Please provide arrival details to <a href="mailto:info@iad.unimas.my">info@iad.unimas.my</a> for pick-up service.																																	
<b>Accommodation</b>																																		
<i>On-Campus</i>	<ul style="list-style-type: none"> <li>Subject to availability. No application fee required</li> <li>Single/twin sharing room with a common bathroom and sitting area</li> <li>Some rooms are equipped with air-conditioning and hot shower.</li> <li>No cooking allowed in the room</li> <li>Cafeterias are available in each hostel and various food outlets are located in the vicinity</li> <li>Hostel fee: RM8.50/night (Basic), RM15.00 – M20.00/night (Superior) (approximately RM250 – RM600 per month)</li> <li>Dahlia Premium Block: RM12/day (Single room without Air-cond), RM15/day (single room with air-cond), (RM370-RM450 per month)</li> </ul> <p>*Hostel fee is waived for partner universities which have agreed on mutual hostel fee waiver.</p>																																	

<i>Off Campus housing</i>	<ul style="list-style-type: none"> <li>Exchange students may opt to rent private apartments outside campus but located within walking distance from UNIMAS.</li> </ul>					
<b>Insurance &amp; Visa</b>						
<i>Insurance</i>	<ul style="list-style-type: none"> <li>Student must have a valid health insurance throughout their stay in Malaysia</li> <li>Students staying in Malaysia for more than six (6) months will be required to purchase Malaysia insurance upon their arrival</li> <li>Insurance fee: approximately RM500 per semester</li> <li>Students staying in Malaysia less than six (6) months are also encouraged to purchase a Malaysian Insurance</li> </ul>					
<i>Visa</i>	<ul style="list-style-type: none"> <li>All international students are required to apply for student pass and visa for the purpose of their stay in Malaysia.</li> <li>UNIMAS will assist students to apply for student pass and visa.</li> <li>Student Visa fee : RM150.</li> </ul>					
<b>Fee</b>						
Tuition Fee	* fee waived for partner universities					
On-campus Accommodation	* fee waived for partner universities which have agreed on mutual fee waiver					
Administrative fees	<table> <tr> <td>Student Card : RM 60</td> <td rowspan="4">} One-off payment</td> </tr> <tr> <td>Health Fee : RM 60</td> </tr> <tr> <td>Student Visa Fee : RM 150</td> </tr> <tr> <td>Recurrent Fee : RM 423 (1 Semester) / RM923 (2 semesters)</td> </tr> </table> <p>* fee waived for partner universities which have agreed on mutual waiver</p>	Student Card : RM 60	} One-off payment	Health Fee : RM 60	Student Visa Fee : RM 150	Recurrent Fee : RM 423 (1 Semester) / RM923 (2 semesters)
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<b>Other Expenses</b>						
<ul style="list-style-type: none"> <li><i>Food/Meals</i></li> </ul>	Approximately RM600 (RM20/day, 3 meals) / month					
<ul style="list-style-type: none"> <li><i>Local Transportation</i></li> </ul>	Approximately RM80 per month (public bus, taxi)					
<ul style="list-style-type: none"> <li><i>Other related expenses</i></li> </ul>	Approximately RM350 (photocopy, books, stationeries, etc.) per semester					
<ul style="list-style-type: none"> <li><i>Personal expenses</i></li> </ul>	Approximately RM300 per month					