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<b>Erasmus Code</b>	CH ST.GALL08

## International Office

Contact person	Function	Contact data
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## Swiss-European Mobility Programme SEMP 2016/17 (replaces Erasmus+ in Switzerland)

<b>General information:</b>	On arrival incoming student from European partner universities will receive funding from the Swiss-European Mobility Programme.	
<b>Incoming students from:</b>	AK,DK,FI,IE,I,LI,NO,SE,UK,BE,GB, CY,CZ,DE,EE,EL,ES,HR,HU,IS	1800 CHF/semester
	LT,LU,LV,MK,MT,NL,PL,RO,SI,SK,TR	2100 CHF/semester
<b>Incoming staff:</b>	CHF 170/day plus travel expenses of up to CHF 600.	

## Academic Information

	Fall semester dates	Spring semester dates
<b>Application Deadlines:</b>	01 May	01 October
<b>Orientation Session:</b>	First week of September	First week in February
<b>Semester:</b>	Mid of September – Mid of January	Mid of February – Mid of June
<b>Examination Period:</b>	Mid of January – End of January	Mid of June – End of June
	<i>Please be informed that failed examinations can only be repeated the following semester or the following academic year at FHS St.Gallen. There are no resit exams.</i>	

## Nomination and Application Procedure

Applicants must be officially nominated by their home university for their exchange semester.

<b>Application documents:</b>	Application form Passport sized photo Learning agreement	Proof of health insurance Official transcript of records Scan of passport or ID card
<b>Level / courses / programmes offered:</b>	Undergraduate / Bachelor in Business Administration <i>Please note: In general, the academic level at FHS St.Gallen is considered to be high.</i>	
<b>Language of instruction:</b>	English	
<b>Language requirements:</b>	TOEFL / IELTS, or equivalent (e.g. skype interview) Score: TOEFL paper based 550, internet-based 79; IELTS 6.0	
<b>Course information / syllabus:</b>	<a href="http://www.fhsg.ch/lernportal-en">www.fhsg.ch/lernportal-en</a>	
<b>Course selection / procedure:</b>	Course choice to be made with the international coordinator at home institution. Courses can be changed within two weeks as of the official semester start (contingent on the availability of places).	
<b>Course load per semester:</b>	Depending on home institution's requirements. Normal ECTS load is 30/semester.	

## Course overview

### Spring semester

Code	Course name	ECTS
STMA	Strategic Management*	2
COFI	Corporate Finance	4
MISA	Marketing & International Sales	4
LPDE	Leadership & Personal Development	4
MECO	Macro Economics I	4
INFB	Business Informatics	4
CPIN	Consulting Project**	10
EFAI	English for Academic Purposes***	2
ENG4	English 4 (Advanced)	2
SPA1	Spanish Basic Course	2
SPA2	Spanish Intermediate Course	2
GEBA	German Basic Course	4
GEIN	German Intermediate Course	4
GLSO	Global Sourcing	2
INEC	International Economics	4
COMG	Complexity Management	4
ORDE	Organisational Development	4
ICDE	International Corporate Development	4

### Fall semester

Code	Course name	ECTS
STMA	Strategic Management*	2
COFI	Corporate Finance	4
MISA	Marketing & International Sales	4
LPDE	Leadership & Personal Development	4
MECO	Macro Economics I	4
INFB	Business Informatics	4
CPIN	Consulting Project**	10
EFAI	English for Academic Purposes***	2
ENG4	English 4 (Advanced)	2
SPA1	Spanish Basic Course	2
SPA2	Spanish Intermediate Course	2
GEBA	German Basic Course	4
GEIN	German Intermediate Course	4
ICOU	Intercult. Communication & Understanding	3
ILAW	International Law	3
INTP	International Perspectives	2

\* Mandatory course for all incoming students, usually held during the orientation week

\*\* Once enrolled on this course, students do not have the possibility to deregister from the course because FHS St.Gallen signs contracts with companies for this purpose

\*\*\* Highly recommended to students taking the course "CPIN Consulting Project"

## Further Information

### Appropriate expenses, per month in CHF:

Accommodation: 600 – 800, Food: 400, Public Transport: 70, Books: 60, Health insurance (can be waived): 80; Entertainment: 150  
**Total, per month: 1200 – 1700**

### Visa:

EU/EFTA: No visa required for students from EU/EFTA countries.

Non-EU Students: All other nationalities will receive documents from the International Office to apply for a Swiss visa in their home country. For country-specific requirements refer to the website of the Swiss Embassy/Consulate: [www.eda.admin.ch/eda/en/home/rebs.html](http://www.eda.admin.ch/eda/en/home/rebs.html)

All students: A residency permit must be obtained after entering Switzerland. The costs for the visa and the residence permit are paid for by the student.

### Health insurance

You must have a health insurance valid in Switzerland.

EU/EFTA: European Health Insurance Card, EHIC.

Non-EU Students: Proof of health insurance valid in Switzerland. Health insurance provider in home country signs an exemption form together with a copy of the insurance policy in English, both documents will be evaluated by the local authorities in St.Gallen. If the documents are not being accepted by the local authorities students are obliged to sign up for a Swiss health insurance (approx. CHF 86). Please contact the International Office for more information.

### Accommodation:

No on-campus accommodation available.

Four housing assistance, please contact housing office:

Housing Office HSG / Email: [wohnungsdienst@unisg.ch](mailto:wohnungsdienst@unisg.ch)

Deadlines: 01 October (Spring semester) / 01 May (Fall semester)

### Facilities:

Wireless system network on campus

Canteen and Cafeteria

Libraries: at FHS St.Gallen [www.fhsg.ch/bibliothek](http://www.fhsg.ch/bibliothek) and

at HSG University [www.biblio.unisg.ch](http://www.biblio.unisg.ch)

Sports facilities: at HSG University [www.unisg.ch/de/hsgservices/sport](http://www.unisg.ch/de/hsgservices/sport)

### Miscellaneous:

Personal laptop is strongly recommended

Buddy programme: each student is allocated to a Swiss buddy. The Swiss student will contact the exchange student prior to arrival.

### Work permits and regulations:

Non-EU students are not to work in Switzerland. EU students are currently permitted to work up to 15 hours per week.