

TOKYO METROPOLITAN UNIVERSITY

FACT SHEET 2015-2016



A. University Information

University name	TOKYO METROPOLITAN UNIVERSITY
Website address	http://www.tmu.ac.jp/english/
Establishment	2005 (former TMU established in 1949)
Enrollment	9,304 (Undergraduate 6,987, Graduate 2,307, Other 10) as of May 1, 2014
Faculty/staff	1,113 as of May 1, 2014
Number of campuses	7
Main campuses	<p><u>Minami-Osawa Campus</u> Faculties: Urban Liberal Arts, Urban Environmental Sciences, System Design (1st & 2nd year students), Health Sciences (1st year students) Address: 1-1 Minami-Osawa, Hachioji, Tokyo 192-0397 Japan *Classes are taught mainly on Minami-Osawa Campus.</p> <p><u>Hino Campus</u> Faculty: System Design (3rd & 4th year students) Address: 6-6 Asahigaoka, Hino, Tokyo 191-0065 Japan</p> <p><u>Arakawa Campus</u> Faculty: Health Sciences (2nd year to 4th year students) Address: 7-2-10 Higashi-Oku, Arakawa, Tokyo 116-8551 Japan http://www.tmu.ac.jp/english/university/campusmap</p>
Other remarks	<ul style="list-style-type: none"> - Ranked 7th in Times Higher Education's 2014-2015 World University Rankings - TMU's mission: "Pursuing for an ideal human society" by engaging in research and education of a wide range of knowledge and specialized fields; achieving benefits relevant to a metropolis through collaboration of industries, research institutes and higher education institutions; nurturing young individuals of profound humanity and creativity in order to work for advancement of human society.

B. Contact Information

Office name	International Affairs Office Tokyo Metropolitan University
Telephone & FAX	Tel: +81-42-677-2030 Fax: +81-42-677-5644
Website	http://www.ic.tmu.ac.jp/english/
Contact person (incoming students)	International Student Exchange Section Inbound-to-tmu@jmj.tmu.ac.jp
Contact person (outgoing students)	International Student Exchange Section outbound@jmj.tmu.ac.jp
Other contact person	Tsutomu Okubayashi (Mr.) Head, International Student Exchange Section okubayashi-tsutomu@jmj.tmu.ac.jp
Other contact person	Tetsuro Kokushou (Mr.) Head, International Relations Section kokushou-tetsuro@jmj.tmu.ac.jp

C. 2016 Academic Calendar (2017 Calendar to be announced)

Recommended arrival dates	2016 Spring: The beginning of April, 2016 →One of the following dates : April 1 st , 2 nd , 3 rd , 4 th 2016 Autumn: The end of September, 2016
Orientations	2016 Spring: April 5, 2016 2016 Autumn: The end of September, 2016
Classes begin	2016 Spring: April 7, 2016 2016 Autumn: October 1, 2016 *Each semester consists with 15 weeks.
Classes (exams) end	2016 Spring: August 5, 2016 2016 Autumn: February 13, 2017

D. Admissions

The number of exchange students TMU can send out per academic year	Basic principle: 4 semester students (*One student enrolled for two semester is equivalent to two students enrolled for one semester.) *Depending on the agreement with each partner, the number may differ.
Application deadlines for TMU exchange program	2016 Spring : November 30, 2015 2016 Autumn: May 31, 2016
Application and supporting documents (E.g. official transcript, language proficiency certificate, financial support certificate, etc.)	<p><u>Prescribed Forms</u></p> <p>*Forms will be sent to partners with the application guideline</p> <ol style="list-style-type: none"> 1. Application Form for the Student Exchange Program 2. Health Certificate (issued within 6 months) 3. Application Form for a Certificate of Eligibility 4. Financial Plan for studying abroad 5. Letter of Pledge <p><u>Documents issued by your university and others</u></p> <ol style="list-style-type: none"> 6. Official Transcript issued by home university 7. Certificate of Enrollment issued by home university 8. Passport copy (PDF format preferable) Copy of the page with his/her name, photo, nationality, passport number and expiry date 9. Photo of applicant (4cm x 3cm, printable: PNG, JPEG, or PDF acceptable) <p>*For details, please see the application package</p>
Minimum GPA Requirement	None
Minimum English language requirement	None
Does TMU accept students with minimum English ?	Yes Consultation with the instructor of each course is necessary before course registration.

Does TMU have any Minimum Japanese Language Requirement? If none, is there any indication level?	None for the SATOMU program (Courses instructed in English) Yes for those who wish to take courses offered in Japanese. It is preferable that those students have a level of Japanese equivalent to the Japanese Language Proficiency Test N1.
Does TMU accept students who do not meet the Japanese language requirement? In the above case, any options? Availability of language school/language courses(periods/fees/levels) and awarded credits)	Yes SATOMU program permits students with minimum Japanese to take courses conducted in English. Also, students are strongly recommended to take credit-bearing Japanese language courses provided at 7 levels, starting from the zero level.
Other application requirements	N/A

E. CLASSES and COURSES

Principle used language	Most classes at TMU are taught in Japanese
Are there any courses not open to exchange students?	Full-time students have registration priority for courses instructed in Japanese. Those who wish to take courses in Japanese need to consult with a course instructor before registration.
Any program taught in English Fields of study Number of courses Course list	“SATOMU Program” 2015 Spring semester: 15 courses in 4 fields of study. Autumn semester: 31courses in 6 fields of study. http://www.ic.tmu.ac.jp/english/files/study_abroad/syllabi_2015.pdf
Workload/ Completion requirements for exchange students	Exchange students take 7 or 8 courses (about 10 - 14credits depending on the type of courses) per semester. For the immigration purpose (to maintain a full-time student status), students are required to have 10.5 hours of in-class study (7 courses) or research per week. Completion requirement for SATOMU program participants: 7 credits for each semester (Students are required to earn the set number of credits from courses in English and Japanese language courses.) There is no completion requirement for those taking courses in Japanese.
Placement test for Japanese language course	Mandatory for exchange students at all levels. It will be conducted during the orientation period.
Length of one period of class	90 minutes (1.5 hours) *Two-credit course usually meets once a week for 90 minutes.
Number of credits per class	2 credits or 1 credit (Japanese language courses and some other courses)
Minimum of credits (if any)	N/A However, as mentioned above, students need to be in class/research for 10.5 hours or more per week during the semester.
Maximum of credits (if any)	N/A

Course registration period	Within 2 weeks from the first day of class of each semester Registration will be done after arrival to TMU with the help from the International Affairs Office.
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* Please note that there are some courses not available to take: Select courses so as not to affect credit points required for your graduation.

F. Accommodation and living

Accommodation for exchange students	Guaranteed Students do not need to apply for the accommodation. (Accommodations will be automatically allocated by TMU)
Types and fees Accessibility to the nearest campus	<u>Off-campus Accommodation</u> 1. ReENT Tamadaira: 12 minute walk to Hino Campus (30minutes by free campus shuttle to Minami-Osawa Campus) 2. Share Place Seiseki-sakuragaoka (30minutes by Route Bus to Minami-Osawa Station) The above are both shared accommodations. All exchange students will live in Off-campus Accommodation. Single bed room per student with a bed, desk and chair, a closet, and AC. Other facilities including kitchen and shower room are shared with other students. Rents range: about 30,000~35,000 Japanese yen per month with utilities included <u>Admitted students will be asked to pay the accommodation fee for the entire duration of their stay (one semester or two semesters) before their arrival by wire transfer.</u>
Housing application	N/A: Accommodation will be automatically allotted by TMU.
Possible check-in dates(for each semester)	Spring 2016: The beginning of April, 2016 →Check-in date is same as arrival date. Autumn 2016: The end of September, 2016
Notes on housing	Futon mattress, comforter, pillow, and bed linens can be rented for the entire duration of stay. 16,200 JPY per set.
Living costs	About 50,000 - 80,000 Japanese yen per month (meals, books, cell-phone prescription fee, transportation, etc. Excluding rent)

G. Others

Airport pick-up service	Available *only for those who arrive on the designated check-in date
Insurance requirement	All international students need to be registered under the National Health Insurance.(9,000 Japanese yen per year) (All registration and payment procedures will be done after arrival to TMU.)
Vaccination requirement	None