

**KYUNG HEE UNIVERSITY INFORMATION SHEET – 2017/18**

<i>University Name</i>	<b>Kyung Hee University</b>
<i>Address</i>	Main Building #304, 26 Kyunghedae-ro, Dongdaemun-gu, Seoul 02447, Korea
<i>Website Address of the University</i>	<a href="http://www.khu.ac.kr/eng/index.jsp">http://www.khu.ac.kr/eng/index.jsp</a>
<i>Telephone / Facsimile</i>	Tel: 82-2-961-0031 Fax: 82-2-962-4343
<i>Contact Person (International Relations Coordinator(s))</i>	<b><u>Agreement and Partnership: Mr. Sang Hoo Park,</u></b> <b><u>Manager, <a href="mailto:naya@khu.ac.kr">naya@khu.ac.kr</a></u></b> <b><u>Incoming students: Ms. Gina Yang, Inbound Exchange</u></b> <b><u>Programme Manager, <a href="mailto:vejina@khu.ac.kr">vejina@khu.ac.kr</a></u></b> <b><u>Outgoing students: Ms. Emma Lee, Outbound Exchange</u></b> <b><u>Programme Manager, <a href="mailto:imjunglee@khu.ac.kr">imjunglee@khu.ac.kr</a></u></b>
<i>Website Address for incoming students</i>	<a href="http://blog.khu.ac.kr/khuexchange">http://blog.khu.ac.kr/khuexchange</a>
<i>Language of Instruction</i>	English & Korean To take courses in Korean, students need to submit their TOPIK score level 3 or higher.
<i>Term dates for the academic year</i>	Spring semester: March to June Fall semester: September to December
<i>Period of Exchange</i>	1 semester or 1 academic year(2 semesters)
<i>Level of Study</i>	Undergraduate If students at master level would like to come as an exchange student, please consult with us in advance.
<i>Programme / Department (s) (Available for incoming exchange students)</i>	[Seoul Campus] College of Humanities, College of Law, College of Politics and Economics, School of Management, College of Hotel and Tourism Management, College of Sciences, College of Human Ecology, Humanitas College(General Education)  [Global Campus] College of Engineering, College of Electronics and Information, College of Applied Science, College of Life Science, College of International Studies, College of Foreign Language and Literature, College of Art and Design
<i>Course Catalogue URL</i>	Please refer to our incoming student website.
<i>Recommended Credit Load per undergraduate semester</i>	3~5(9~15 credits) courses per semester
<i>Contact hours per undergraduate course</i>	Most of our courses are 3-credit courses. 16 weeks * 3 hours = 48 hours

<i>No. of credits per undergraduate course</i>	Most of our courses are 3-credited courses. Some courses are 1- or 2-credited courses.
<i>Minimum workload per undergraduate semester</i>	3 courses(9 credits)
<i>Maximum workload per undergraduate semester</i>	6 courses(18 credits)
<i>Undergraduate Grading Scale</i>	4.3
<i>Minimum GPA Requirement</i>	It is up to our partner institution. However, we prefer those who have 3.0(out of 4.0) or above GPA.
<i>Application Requirements</i>	<p><b><u>Students should be nominated officially by their home institution</u></b> and then send all the required documents before the deadline.</p> <ol style="list-style-type: none"> <li>1) Application Form for KHU Student Exchange Program</li> <li>2) Academic Official Transcript (English)</li> <li>3) Certificate of Enrollment (English)</li> <li>4) Study Plans (English or Korean)</li> <li>5) 2 Photographs (front, hatless,white background) : 3cm x 4cm</li> <li>6) Copy of Passport(coloured, clearly scanned)</li> <li>7) Recommendation Letter</li> <li>8) Dormitory Application (choose only one)</li> <li>9) Medical Assessment(including TB test results with doctor's signature and stamp)</li> <li>10) Official Bank Statement (at least USD3000 for 1 semester / USD6000 for 2 semesters)</li> <li>11) Insurance Certificate (covers overseas health and travel)</li> </ol>
<i>Application Deadlines</i>	<p><b>Spring semester: Nov. 1<sup>st</sup> (Nomination deadline: Oct. 10<sup>th</sup>)</b>  <b>Fall semester: May 1<sup>st</sup> (Nomination deadline: Apr. 10<sup>th</sup>)</b></p>
<i>Latest Arrival Date</i>	They have to arrive before or on the official arrival day. On the same day, students will be able to check in our dormitory.
<i>Orientation</i>	<p>Spring semester: Usually last Friday of February  Fall semester: Usually last Friday of August  Exact date will be notified later.</p>
<i>Accommodation / Housing Options</i>	1 on-campus dormitory and 2 off-campus dormitories(one for male students and the other for female students)
<i>Cost of Rent (in local currency)</i>	Around \$240~370 per month It can be different depending on dormitory type
<i>Living / Prospective costs</i>	Around \$400~500 per month It can be different depending on individual's lifestyle
<i>Medical Coverage</i>	Students should obtain their medical insurance by themselves before they come to Korea.
<i>Visa Requirements</i>	Students must obtain D-2(student visa) before they come to Korea.
<i>Campus Facilities</i>	Dormitory, Library, Global Zone (Global lounge), Cafeteria, Medical clinic & University medical centre and so on.
<i>Distance from city / airport</i>	Our main campus is located in the centre of Seoul. It takes 1 ~ 1.5 hours by car from international airport to Seoul campus.