

HANYANG UNIVERSITY

OFFICE OF INTERNATIONAL COOPERATION



2015 FALL SEMESTER

EXCHANGE STUDENT GUIDE BOOK

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WELCOME TO HANYANG UNIVERSITY

The history of Hanyang University has been preserved by the motto, "practicing love." Love is one of the most precious values of our lives. This is why the education of Hanyang University has honor and dignity.

The education of Hanyang is based on this dignity, and expands on this value with creativity and professional practicality. Creativity is the power that can change our world, and professional practicality is the driving force behind new development.

Our dignified, creative, and professional students will make the world a warmer and better place. From this soil that is the education of Hanyang University, the dreams of our world will grow, and those dreams will blossom and bear the wonderful fruits that would make our world a beautiful place.



Ki-jeong Lee

Vice President for International Affairs

Hanyang University

1 IMPORTANT INFORMATION

1.1 Arriving Students

Visa

Exchange students have to apply for a student visa (D-2) prior to their arrival in Korea. Students need a Certificate of Admission from Hanyang University in order to get this visa. The home university will require you to hand in several documents in order to get this certificate. Generally, Certificate of Admission is sufficient to apply for a visa. However, depending on citizenship embassies may require additional documents such as bank statement or certificate of business registration.

Checking in

All students who will reside in one of Hanyang University's housings should check in at Student Residence Hall 2. After check-in, you will be guided to your room. You can use the address below to get to this location, or make use of the airport pickup service.

	Off-campus Housing	On-campus Dormitory
check in	August 27, 2015	August 27, 2015
check out	By February 20, 2016	By December 19, 2015(4 months) By February 20, 2016(6 months)

Addresses

BUILDING	ADDRESS
Dormitory (Student Residence Hall 2)	서울시 성동구 왕십리로 222 한양대학교 제 2 학생 생활관 Student Residence Hall 2, Hanyang University, 222 Wangsimni-ro, Seongdong-gu, Seoul 133-791, Korea
Off-campus (Smart)	서울시 성동구 행당동 16-15 (한양대학교 병원 문 앞 파출소)
Off-campus (Rose)	16-15, Seongdong-gu, Haengdang-dong, Seoul
Off-campus (Majang)	서울시 성동구 마장동 777-3 777-3, Seongdong-gu Majang-dong, Seoul
Off-campus (Hyosung)	서울특별시 성동구 사근동 204-3 번지 효성빌딩 204-3 Seongdong-gu, Sageun-dong, Seoul

Off-campus (Vision)

성동구 도선동 105 번지

105 Doseon-dong, Seongdong-gu, Seoul

Directions to Hanyang University (Seoul Campus)

Upon arrival, you need to check in at the **Student Residence Hall 2**. From there you will be guided to your room in which you will be staying. If you choose to take a taxi, you can show the driver the address of the **Student Residence Hall 2**.

There are 2 ways of getting to Hanyang University by public transportation. You can either use a bus (most convenient) or the subway (cheaper). It will both take you approximately 1:30 hours.

BUS: After exiting from the arrival hall in Incheon International Airport (1st Floor), a bus ticket must be purchased from a ticket booth. Ticket booths are clearly marked, but can be found near exits 4 and 11 among others.

Route Name: 6010 to Wangsimni Station / **Bus Stop:** 6B / **Fare:** KRW 15,000

Bus comes every 15-20 minutes, and takes approximately 1 hour and 30 minutes to arrive near Hanyang University, depending on traffic conditions. Get off at the very last stop (Wangsimni Station) and take a taxi to the Hanyang University dormitory (use the address in this guidebook). The taxi fare will cost approx. KRW 3,500.

SUBWAY: You can get on the Airport Railroad Express towards Hong-ik University Station (홍대입구) it will take around 45-50 minutes. Here you transfer to line number 2 (green line) towards City Hall (시청) and Wangsimni (왕십리). It will take around 30 minutes before you arrive at Hanyang University Station (한양대). From there you can ask other students the directions to the Student Residence Hall 2. The subway station is on the other side of the campus from the Student Residence Hall 2. Keep in mind this can take up to 20 minutes walking (with your luggage).

TAXI: You can also take a taxi from the taxi depot at the airport, No. 18 for a regular taxi and No. 21 for the deluxe taxi. It takes about 75 minutes to get to Hanyang University and costs KRW70,000 (about US\$ 70) for a regular taxi and 100,000 won(about US\$100) for a deluxe.

Airport Pick-up Service

Hanyang also offers an airport pick-up service for arriving students. You will receive an email with further instructions prior to the semester. If you wish you use this service, you can register online. The fee is depending on the group size of the students. It varies between 50.000-70.000KRW

1.2 Housing

Semester	2015 Fall Semester	
	Off-campus Housing	On-campus Dormitory
Class Beginning	September 1, 2015	
Housing	check in	August 27, 2015
	check out	By February 20, 2016
		By December 19, 2015(4 months) By February 20, 2016(6 months)
Orientation	August 28, 2015	
Class End	December 18, 2015	

The semester ending date may differ depending on the individual class schedule. Returning to your home country a couple of days after the semester ending date is suggested.

Hanyang University has 2 types of housing. The dormitory, located on campus, and off-campus housing located right next to one of the campus gates. Both housings are on a walking distance away from the classrooms. In and around the housings there are general facilities like an ATM, a convenience store and a gym. Most rooms are shared with one roommate. However, there are also a limited number of single rooms available.

If students decide to live independently, they are responsible for finding accommodation themselves.

The following websites might help you find housing in Seoul: <http://seoul.craigslist.co.kr>, <http://www.airbnb.com> or <http://www.sublet.com>.

In the dormitories and off-campus housing you can access the internet through a wired LAN connection. LAN cables are not provided but can be purchased at a department store nearby.

If you want a wireless connection for your tablet or smartphone, you can share your computer's internet connection with this device. Download Connectify (Windows) or Personal Hotspot (Mac). You can also purchase a wireless router at a department store nearby. More information about Internet access can be found in chapter 4.2

Most dormitory rooms are reserved for scholarship recipients and degree seeking regular international students. Therefore most of the exchange students will reside in the off-campus housing.

Due to the housing contract with housing providers, housing contract period is designated to 4 months in Spring semester and 6 months in Fall semester and cannot be shortened.

Also we cannot accept early check-in due to summer programs prior to your exchange semester. Students who arrive in Korea prior to check-in period should find temporary housing themselves.

Blanket and pillows are NOT provided, so you need to buy them at a department store near the accommodation. Payment instructions for the housing will be sent later via email.

On-campus housing

Those who wish to remain in the dormitory are required to abide by dormitory regulations. Under no circumstances is cooking permitted in the dormitory rooms. No guests are allowed in the dormitory and no visitation is allowed between the men's and women's floors. Neither smoking is permitted in the dormitory buildings.

Students are responsible for purchasing their own meals and bedding. The cafeteria in the dormitory offers three meals a day, all of which are affordably priced. International students are encouraged to get together with Hanyang University students to sample various the cafeterias and restaurants in and around campus.

Housing features

- ✓ Persons per room
- ✓ Shared showers (per floor) (daily cleaned by dormitory)
- ✓ Shared washing machines / dryer (per floor)
- ✓ Internet access (LAN)
- ✓ 5-10 minute walking distance from classrooms
- ✓ Free fitness room (in basement)
- ✓ Café (sandwiches, coffee, etc.), cafeteria and convenience store on 1st floor.

Total dormitory fee will vary depending on the room arrangement for each student. You will need to pay more in case you are arranged to different type of room due to room availability.

Dormitory fee increase every year depending on annual prices rise.

Fee includes key 50,000KRW key deposit which will be returned when checking out.



Off-campus housing

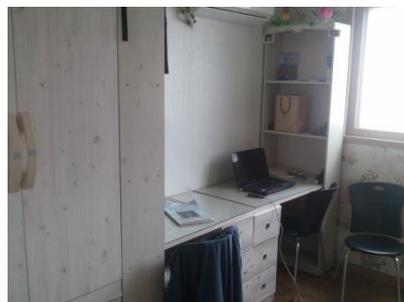
The off-campus housing is located next to the hospital entrance. No guests are allowed in the off-campus housing and no visitation is allowed between the men's and women's floors. Neither smoking is permitted in the off-campus buildings. Students are responsible for purchasing their own meals and bedding. There is a convenience store and many restaurants on walking distance from the off-campus housing.

Housing features

- ✓ Persons per room (very limited single rooms available)
- ✓ Shower/toilet in room (cleaned by student)
- ✓ Washing machine in room
- ✓ Internet access (LAN)
- ✓ 5-20 minute walking distance from classrooms

300,000KRW deposit is mandatory and will be reimbursed when checking out in case there is no serious damage on the facility. Utility fees (electricity, heating & water) are not included in total fee. In most cases, the total utility fees will be less than 100,000 KRW per month for each student.

When the payment cannot be made in the Korean currency, please transfer the fee either US dollars or Euro based on the exchange rate. Disparity in the total amount shall be refunded or repaid after arrival. (Please be noted that there are several third-party agencies within International Wire Transfer procedure, so we may receive less than your actual payment)



1.3 Payment Information

If you wish to reside in one of the housing which Hanyang offers, you can register via the registration form. The deadline for this housing fee payment is **January 12, 2015**(The date your payment reaches to Hanyang account). If you would like to stay in one of the housing, please make a wire transfer before this date! (First-Pay, First-Served basis)

Please keep in mind that our Shinhan Bank does not have an IBAN code. In Korea we use the SWIFT/BIC code for international payments. In case you can only use IBAN code, please contact your bank for payment assistance.

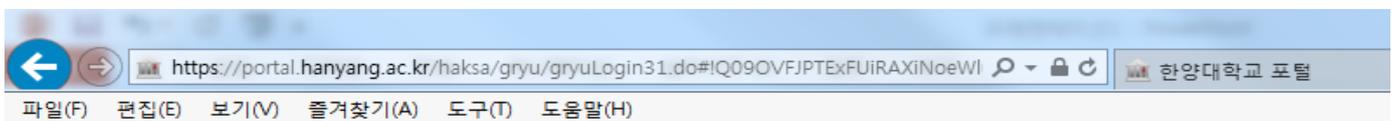
Please go to your online application website (<https://portal.hanyang.ac.kr/haksa/gryu/gryuLogin31.do>) and log-in with your ID and PW.

On-line Application

PROGRAM	<input checked="" type="radio"/> Exchange Student Program	
E-MAIL	<input type="text"/>	<input type="button" value="LOGIN"/>
PASSWORD	<input type="text"/>	

If you do not have an account, [register here!](#)

As soon as you log-in, you will be able to find information needed for wire transfer (Bank Information, account information, amount you need to wire transfer, etc.). For details, please click **[Information] button** and read through popped up information carefully. You will be able to check whether your payment has reached to us or not by logging in online application page. There will be payment confirmation if your payment has reached to our account.



Exchange Student Online Application

Account Holder : Hanyang University	Bank : SHINHAN BANK (SHB)	Swift Code : SHBKKRSE	<input type="button" value="Information"/>
Accountnumber : 56209399804461	Amount : 2,000,000 KRW		
1. Personal Information			

Account # only for you (Sample!!)
(Different # is provided for every student!!)

Click for more information!

[Important Information]

- Students must wire transfer the fee by the designated deadline. (No late payment will be accepted)
- The deadline is based on the date your payment reached to our account in Korea.

(It usually takes 2-3 days for International Wire Transfer to reach to Korean account)

- Students who pay first will be arranged to the desired room and will need to pay more or receive reimbursement upon arrival depending on the room price.

1.4 Student ID-Card

How to get a new student ID-card

This card is issued to all exchange students on arrival in order to use the school facilities. Upload your picture on the exchange student online application website, and you will receive the card.

Without submitting the picture, student ID card will not be issued.



How to reissue student ID-card

If you want to reissue your ID card, log onto HY-in (Hanyang University Portal Service) and click on "Service" on the menu bar, and then click on "Re-issue ID Card" under "Student ID" tab. If you see the "Re-issue ID Card" page, fill in the application form. After application, visit Student Service Center to receive your card upon payment of 3,000Won.

How to use it

Student ID card provides you an access to many school buildings. Tab the card on security pad and the door will be unlocked. Especially, in order to enter Hanyang Library, you need to tab your card at the entrance. Without the card, you cannot get inside.

Some professors are adopting an electronic attendance system for convenience. To mark your attendance, you have to tab your card on card reader and you will hear a "peep" sound to confirm successful attendance.

Student ID card can be used as T-money card. With Student ID card, you do not have to buy another

Charge your student ID card at subway station or convenience stores to ride on subways or buses. Each card has its own T-money card number engraved on the back.

Student ID card functions as cash card as well. On the right bottom of student ID card, it states 신한카드 (Shinhan Card) which means it can be used only for Shinhan bank card. To activate its function as a cash card, registration is required at Shinhan Bank. The nearest one is in Alumni's Building. Other than above-mentioned ways, you can use student ID card to do many other things as a student at Hanyang University, so do not forget to carry it wherever you go.

1.5 Costs of living in Korea

Below you can find an estimate of what life in Korea costs. Of course this all depends on what you are planning to do, but in general you can be able to live from KRW 800,000 (USD 700 / EUR 550) per month.

Food and meals	KRW 400,000 / month
Korean health insurance	KRW 25,000 / month
Public transportation	KRW 40,000 / month
Leisure	KRW 150,000 / month
Miscellaneous	KRW 45,000 / month
TOTAL	KRW 610,000 / MONTH

1.6 Foreigners Registration and Embassies

Students who are staying in Korea longer than 90 days have to apply for an Alien Registration Card. The Alien Registration must be completed within 90 days of arriving in Korea. You can apply for this at the Immigration Office. There are 2 offices and depending on where you live you need to go to one of these offices. Students who are living in one of the dormitories of Hanyang University need to go to the following office:

Address:

Seoul Immigration Office

서울특별시 양천구 신정동 319-2 (Korean)

319-2, Sinjeong-dong, Yangcheon-gu, Seoul
(English)

Tel: 02-2650-6212

Although it is the immigration office, employees are not able to speak English very well. You are advised to take a Korean speaker with you.

Directions:

1. Omokgyo Station (Line 5, purple line) Exit 7

2. Take the bus 6624 or 6640 (or walk: approx. 10 minutes)

3. Get off at the bus stop 'Mokdong Middle school' (2 stops further)

4. The immigration office will be on the other side of the intersection.

(You can find a picture below)

The required documents to apply for an Alien Registration Card are as follows:

- Application form
- Passport
- 1 color photo (3x4cm)
- Certificate of Enrollment at Hanyang University
- KRW 30.000 processing fee



2 ACADEMIC INFORMATION

2.1 Academic Calendar

The dates for course registration are tentative and subject to change. You will be notified by email when the dates are final.

Date	Activities
TBD	Course registration only for incoming exchange students(Bachelor/Undergraduate) (11:00 – 24:00) – Korean Standard Time
TBD	4 th grade course registration (bachelor/undergraduate) (11:00 – 24:00) – Korean Standard Time
TBD	3 rd grade course registration (bachelor/undergraduate) (11:00 – 24:00) – Korean Standard Time
TBD	2 nd grade course registration (bachelor/undergraduate) (11:00 – 24:00) – Korean Standard Time
TBD	2 nd , 3 rd , 4 th grade course add/drop (bachelor/undergraduate) (Feb. 12, 16:00 –Feb. 13, 24:00) – Korean Standard Time
TBD	Course Registration Period (master/graduate) (TBD) – Korean Standard Time <i>* During February 16 09:00-24:00, courses from students' registered department & year can be added/dropped. (All other courses in Graduate School can be added/dropped during Feb. 17-23)</i>
August 27	Check-in for Off-campus housing
August 27	Check-in for On-campus dormitory
August 28	Welcome Orientation (10:00am / Paiknam Concert Hall)
September 1	Start of Spring Semester
TBD	Course drop period (bachelor/undergraduate) (TBD, 10:00 – March 5, 17:00) – Korean Standard Time
TBD	Course add/drop period for all grades (bachelor/undergraduate) (TBD, 17:00 – March 6, 24:00) – Korean Standard Time
TBD	Course add/drop period (master/graduate) (TBD, 17:00 – March 6, 24:00) – Korean Standard Time
TBD	Course Registration Confirmation Form Submission(to OIC by 12:00) Late submission is not be accepted
December 14 – 18	Final Exams
Dec. 19 – Feb. 28	Summer Vacation

Students can add/drop English courses from all departments on **TBD**. But, very limited number of

courses will be opened (2-3 per course) during this period.

Undergraduate (Bachelor) students can only add/drop courses of their grades (year) during **TBD**.

However, during **add/drop period (TBD)**, students can add/drop English courses from all other departments (There might be restrictions for courses from Department of International Studies)

Thus, students enrolled in 'Division of International Studies' (DIS) can add/drop courses from DIS during course registration period, and students from other departments are not allowed to register for DIS courses.

2.2 Grading

The student's academic performance is assessed according to four different criteria: Exams, assignments, attendance, and class participation

Hanyang University's academic regulations state that class attendance of at least 70 percent is required to earn a passing grade.

Each professor, however, may prefer a different attendance policy, and in such case, students should follow the professor's guidelines.

Generally, course performance is graded on the following scale:

Letter Grade	Numerical Value	Grade Point
A+	95 - 100	4.5
A0	90 - 94	4.0
B+	85 - 89	3.5
B0	80 - 84	3.0
C+	75 - 79	2.5
C0	70 - 74	2.0
D+	65 - 69	1.5
D0	60 - 64	1.0
F	0 - 59	0.0

2.3 Course registration

You are strongly advised to use Internet Explorer or Chrome only. Other browsers like Firefox, Safari or Opera are not fully supported.

ATTENTION! Course registration method is the same for bachelor/undergraduate and master/graduate, but the registration period is different. Please refer to the Academic Calendar (chapter 2.1) for more information.

* Students cannot take courses in professional & specialized graduate schools such as Graduate School of Urban Studies, Graduate School of International Studies, School of Law, etc.

1. First you will need to know your ID and password. If you login at the online application site, <https://portal.hanyang.ac.kr/haksa/gryu/gryuLogin31.do> , your ID, password and your grade will be posted on the top of the screen.

On-line Application

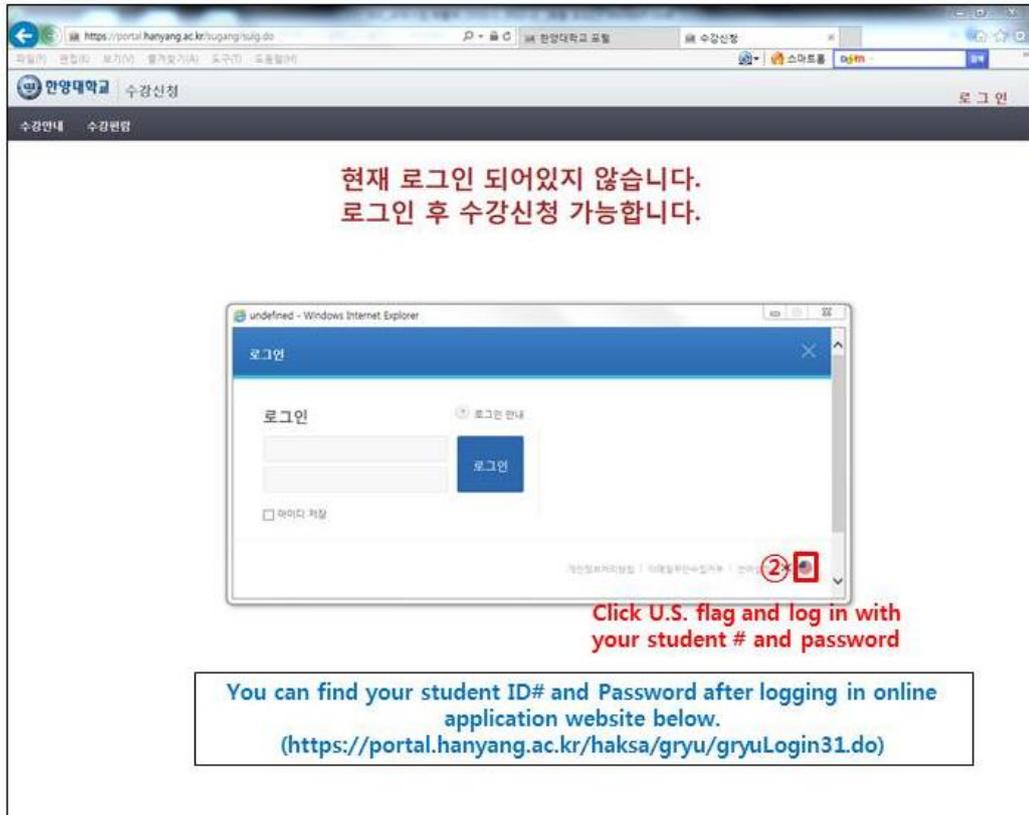
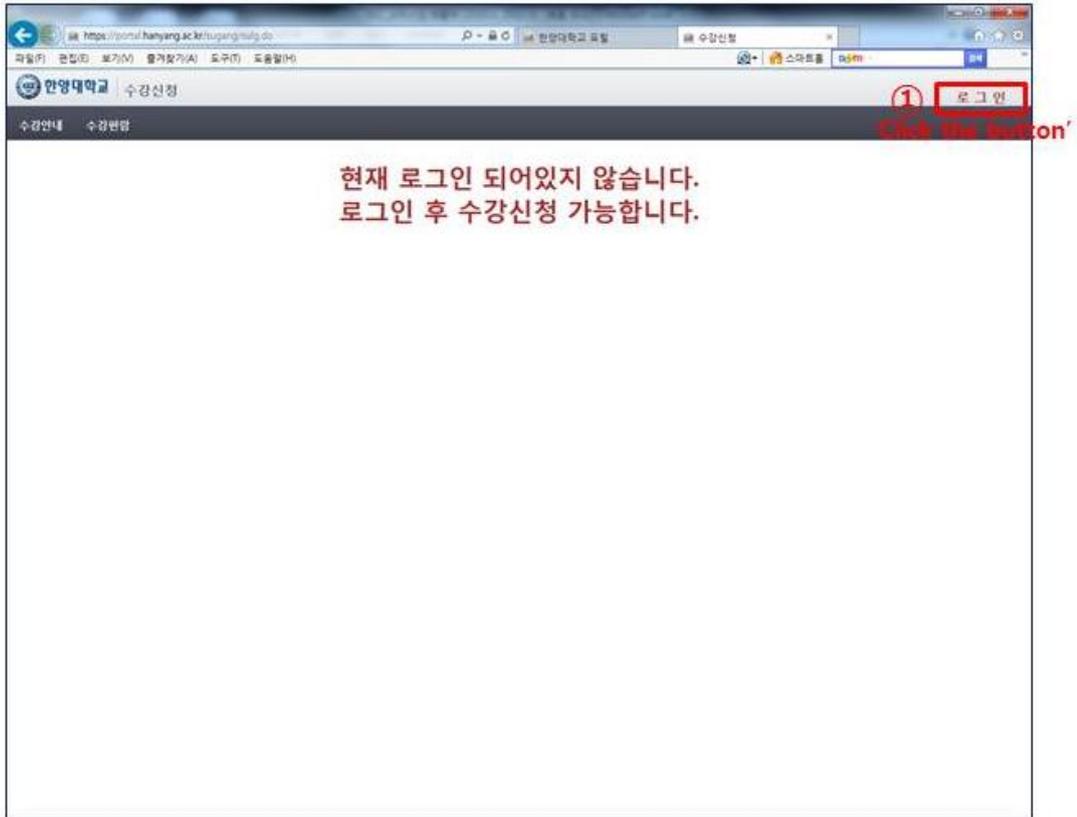
PROGRAM	<input checked="" type="radio"/> Exchange Student Program	
E-MAIL	<input type="text" value="world@hanyang.ac.kr"/> ex)	<input type="button" value="LOGIN"/>
PASSWORD	<input type="text"/>	

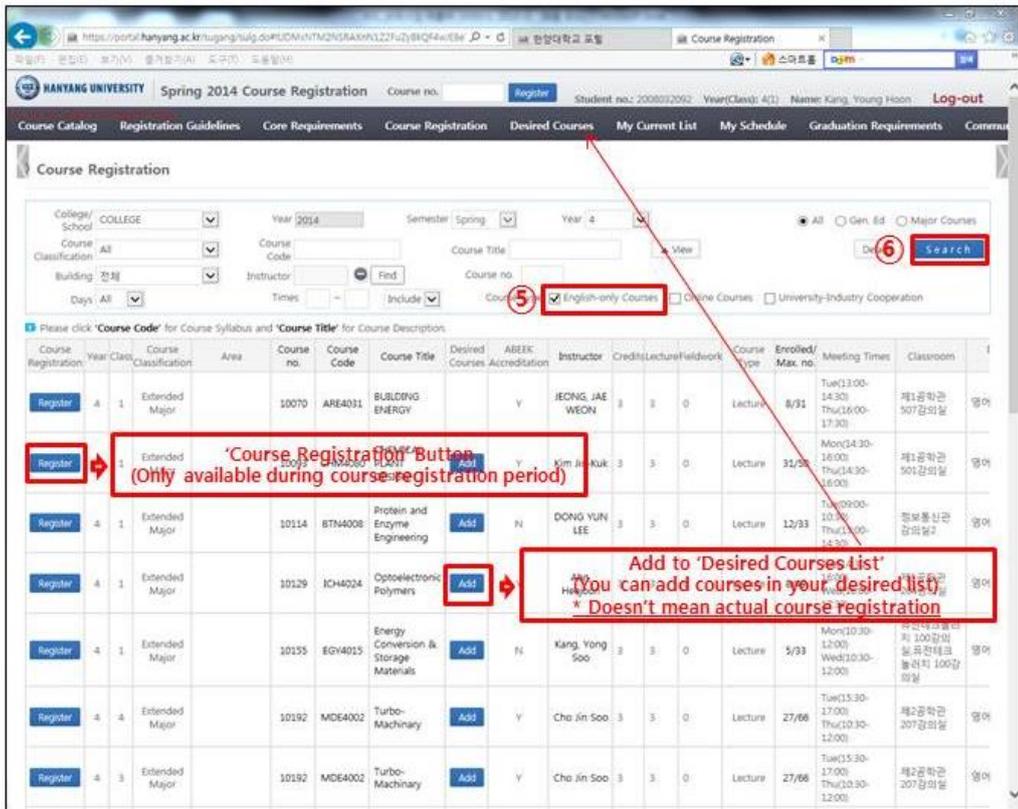
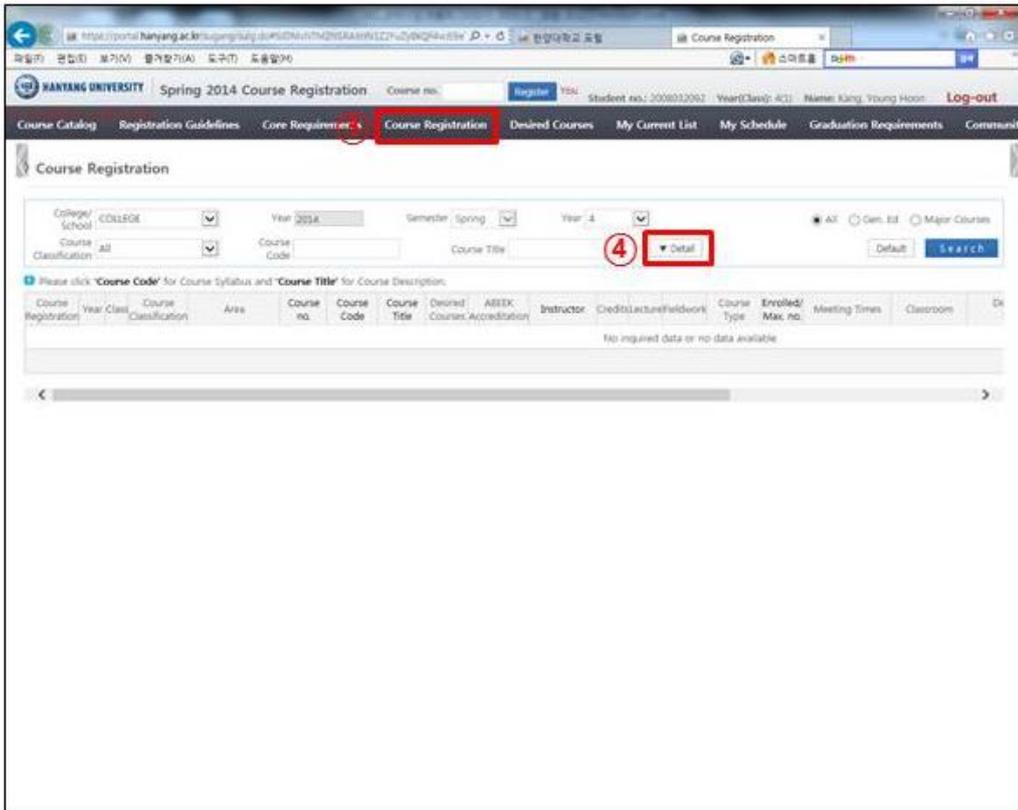
If you don't have an account, [register here!](#)

2. Now go to the course registration site at (<https://portal.hanyang.ac.kr/sugang/sulg.do>), and follow the instructions below.

If you have trouble registering for courses or have any questions concerning the issue, please don't hesitate to contact to the right personnel who you can find in chapter 6.

Please note that each course has limited spaces for exchange students, and this course registration is based on "first-come, first-served".





2.4 Credit Transfer / Transcript

The transcript will be mailed to your home university by regular mail service. It can be expected approximately one month after the program ends. For additional transcripts there will be a charge of US\$20 for each, and express airmail will be used.

Unless agreed otherwise with the partner universities, all credits obtained during the exchange semester will be transferred to your home university. Keep in mind that some universities require certain classes or subject which need to be taken in order to transfer the credits.

2.5 Korean Language Class

Attention: Registration for these courses will not go via Portal Site. You can register for these courses at the start of the semester and registration instruction will be explained during the orientation. Please keep in mind that any other courses you may register for can clash with the schedule of the Korean language class.

Survival Korean Language Class

This class will be taught twice per week for 2 hours. You will learn to read, write, speak and understand basic Korean (Hangeul, 한글). You will learn general language skills like introducing yourself, ordering food, counting, telling time, buying things and making a phone call. This class is thought after 18:00 and starts around halfway of September (fall semester) or March (spring semester). You can earn 3 credits by successfully completing this course. (F - A+ grading)

Intensive Korean Language Class

This class is taught 5 days per week for 4 hours per day. You will learn to read, write, speak and understand Korean on an advanced level. There are 6 different levels for the intensive Korean language class and you will be assessed to measure your level. Occasionally on Wednesdays cultural excursions are organized for the participating students. You can choose whether you join the morning class (09:00 - 13:00) or the afternoon class (14:00 - 18:00). The program also starts halfway of September (fall semester) or March (spring semester). You can earn 13 credits by successfully completing this course: 12 credits for the classes (F - A+ grading), and 1 credit for the fieldtrips. (pass/fail grading)

3 CAMPUS LIFE

3.1 Campus Map



01 Administration Building	27 Engineering Building II	49 Hanyang University Medical Center Parking Lot II
02 Student Welfare Building	28 Hanyang Women`s College Early Childhood Education Center	50 Student Residence Hall III
03 Paiknam Academic Information Center and Library	29 Hanyang University Medical Center New Building	53 Hangwon Park
04 College of Social Sciences	30 Hanyang Women`s College Food and Nutrition Center	58 University Post Office
05 Engineering Building I	31 Hanyang Women`s College IT and Culture Center	74 Convenience Store at the Academic Information Center and Library
06 College of Humanities	32 Olympic Gymnasium	75 Hanyang Cyber University
07 College of Medicine	33 Engineering Center Annex	77 Information and Communications Building
08 College of Medicine I	34 College of Human Ecology	88 College of Law III
09 College of Medicine II	35 Hanyang Women`s College Library	89 Business Administration Building
10 College of Music West Building	36 College of Natural Sciences	90 Administration Building (NEW)
11 Graduate School, Civil Engineering Building	37 College of Law I	91 Student Residence Hall II-A
12 College of Education	38 Hanyang Women`s College Plastic Art Center	92 Student Residence Hall II-B
13 Engineering Center	39 Student Residence Hall II	94 Hanyang Techno Residence Hall
14 Advanced Materials and Chemical Engineering Building	40 Engineering Science and Technology Building	100 Fusion Technology Center
15 Hanyang University Medical Center	41 Hanyang Women`s College Faculty Research Building	101 Civil Engineering Building
16 R.O.T.C. Headquarters	42 Alumni Association Building	102 Hangwon Square
17 Business and Economics Building	43 College of Education Annex	126 Amphitheater
18 Student Union	44 Hanyang University Medical Center Parking Lot I	A Track and Field
19 Hanyang Women`s College	45 Hanyang University Medical Center West Wing	C Tennis Courts
20 Hanyang Primary School	46 R and D Building	D Aegimoon(Subway Exit NO.2)
21 College of Music East Building	47 College of Law II	E Front Gate
22 University Museum	48 Hanyang Institute of Technology	F Former Front Gate
23 Student Residence Hall I		G Rear Gate I
24 College of Medicine Lecture Hall		H Rear Gate II
25 Hanyang University Medical Center East Wing		I Hospital Entrance
26 Paiknam Concert Hall		J Hanyang Women`s College Front Gate

3.2 Campus Facilities

Hanyang Plaza

In Hanyang Plaza there are a lot of student facilities. You can find a large cafeteria on the 3rd floor, and many smaller stores on the ground floor. There is a convenience store, coffee shop, burger restaurant, electronics shop, gift store, etc. Right in front of Hanyang Plaza is Hanyang University subway station (line 2, exit #2)

Library

Webpage: <http://library-english.hanyang.ac.kr/eng/index.jsp>

Tel: 02-2220-1353/1354

The Paiknam Academic Information Center & Library intends to be a research-oriented library. To support lectures and research, a librarian for each subject is placed. These subject librarians provide reference service and also provide a lecture information support system to aid research and courses. On the Academic Information Center & Library website you can access to the latest E-journal and webDB, you can also apply for Information literacy programs.

- B1 Graduate School reading room - Receive a seat ticket with your ID card
- B1 Group Study room - Opened 24 hours for group study (reservation available)
- 1F Digital Information room – Multimedia information viewing and non-print materials lending
- 2F Science & Technology room – Computer, Natural science & mathematics, Applied sciences Sports related.
- 3F Periodicals room – Scientific Journal and Newspapers etc.
- 4F Social sciences room – Generalities, Economics, Business administration, Religion, Social sciences related.
- 5F Humanities room - Philosophy & psychology, Language, Literature, History, Geography related

Branch Library Information

College of Law building

- Law Academic Information Center & Library - Law related information & specialized information (ex. Human rights etc.)

College of Medicine building 5th floor

- Medical Academic Information Center & Library - Medicine specialized information

Music Hall II 2F

- Music Information room - Music related books and musical scores, audio-visual room

Copying rooms

Location	Number
Student Union 2F	2220-1551
Academic Information center & Library, B1F	2220-1552
Engineering Building 1, 1F	2220-1555
The College of Humanities, 1F	2293-9598
The Student Welfare Building 1F	2295-7495
Economy and Finance Building B1F	2291-1726
Engineering Center 4F	2295-5746
Medical Information Center 5F	2294-7435

Gym

Location	Note
Dormitory 2 (Techno Dorm Building), B1F	Free, 24 hours open
Haegwon Square, B1F	20,000 KRW/month for use

Dining Halls

Name	Location	
Student Dining Hall 1	Student Welfare Building, 3F	09:30 ~ 18:30
Student Dining Hall 2	Student Union, 5F	10:00 ~ 19:00
Student Dining Hall 3 (Sarangbang)	Student Union, 3F	08:30 ~ 19:30
Dining Hall (Danuri)	In front of the Business Administration Building parking lot B1F	08:30 ~ 19:00
Advanced Materials & Chemical Engineering Building Student Dining Hall	Advanced Mat,erials & Chemical Engineering Building, B1F	09:30 ~ 19:00
Student Residence Hall 1 Dining Hall	Student Residence Hall 1, 1F	08:00 ~09:00(B) 12:00~13:30(L) 17:30~18:30(D)
Student Residence Hall 2 Dining Hall	Student Residence Hall 2, 1F	07:30~09:00(B) 12:00~13:30(L) 18:30~19:00(D)
Advanced Materials & Chemical Engineering Building professors (Staff) Dining Hall	Advanced Materials & Chemical Engineering Building, 7F	11:30~13:30(L) 17:30~19:00(D)

Snack Shops

Name	Location
Heemangno shimteo	In front of College of Law
Naraegil shimteo	Next to Engineering Building 2
The College of Humanities Snack Shop	B1F
'Ministop' Convenient Store	In front of the Academic Information Center & Library
Stair lecture room Snack Shop	B1F
Coobuck Coffee Shop	In front of Academic Information Center & Library
Olympic Gymnasium snack shop	2F
Residence Hall 1 snack shop	1F
Residence Hall 2 snack shop	1F
Convenience Stores at the Advanced Materials & Chemical Engineering Building	B1F
Coobuck Coffee specialty store	Next to College of Law

ATMs

There are several ATM's on Hanyang University Campus. You can find a list below.

- Alumni Building 3F
- College of Human Ecology 1F (Central Lobby)
- Haengwon Square B1F
- Graduate Building 1F
- Paiknam Academic Information Center & Library 1F
- Advanced Materials and Chemical Engineering Building B1F
- Han-Ma-Dang (Between the rear of the Hanyang Plaza and the front of the Student Union Building)

4 GENERAL FACILITIES

4.1 Electricity

Korea uses 220-240 Volts electricity net (U.S./Canada is 110-120 Volts). The primary socket type is Europlug, Shuko. You are advised to bring a converter and/or plug adapter if you're using another type of electricity net.



4.2 Internet Access

COMPUTERS AND LAPTOPS

Practically the whole campus is covered by wireless internet accessible for students. You will find two wireless networks: "HYU-wlan" and "HYU-wlan (Setting Guide)". In order to connect to the internet you first need to connect to "HYU-wlan (Info)". Once connected, visit <http://hyuwlan.hanyang.ac.kr/>. Here you can download an application which you need in order to access the internet. Find the version you need (Windows/Mac) and install it on your computer.



After the installation is successfully completed, you can disconnect from "HYU-wlan (Setting Guide)". Open the newly installed application and log in with your student-ID and password. The application will automatically scan for "HYU-wlan" and connect to it.

SMARTPHONES AND TABLETS

You can find a detailed guide of how to connect your smartphone or tablet to the Wi-Fi also on <http://hyuwlan.hanyang.ac.kr/>. Android phones and iPhones normally do not have problems connecting,

however BlackBerrys (from outside of Korea) may have problems connecting to the Wi-Fi due to unsupported security certificates.

4.3 Transportation

T-Money

T-money is pre-paid RF smartcard embedded with CPU to enable self-calculation. T-money can be used on every public transportation modes such as bus, subway, and taxi. Not only are T-Money cards convenient, but you can save 100 won on each trip. T-Money cards can be purchased at ticket windows or at your local convenience stores (Family Mart, Buy the Way, GS25, 7-eleven). *(Your Student ID-card has the same function as T-Money card.)

Taxi

Taxis in Korea are affordable, comfortable, and can be a convenient way to travel. There are three types of taxis in Seoul: orange, silver, and black. Orange and silver taxis are regular taxis and are identified by white and blue plastic caps on top of the car. White caps indicate privately owned taxis while blue caps are company owned cars. The basic fare for these taxis is 2400 won for the first 2km with an increase of 100 won per 144m. Keep in mind that there is a 20% fare hike from midnight to 4AM. The black taxis are luxury taxis of which the costs are higher.

Subway

You will find that the subway is the most efficient way to get around the city. The subway system has grown significantly over the years since the inauguration of line 1 in 1974. The Seoul Metro is quite easy to use since the lines are color-coded and each station is labeled with a three-digit code. The subway operation hours are from 5:30 to approximately 24:00. The estimated travel time between subway stations are 2-3 minutes. The schedule can vary depending on the line so remember to make note of the schedule in advance. There are also some useful smartphone apps for Android and iPhone which can help you find your quickest route. "Jihachul" is an easy-to-use, multilingual subway guide. It can plan the quickest route between your departure and arrival station without the use of internet.

4.4 Mobile Phone

There are two ways to get a mobile phone in Korea. You can either buy a secondhand prepaid phone in one of the many designated stores, or you can get a prepaid SIM-card to use in your own (SIM-lock free) phone. In Korea only 3G and 4G (LTE) networks are being used; so keep in mind that if you bring your own phone, that it should support one of these network types.

Secondhand prepaid phone

When you bought a secondhand prepaid phone, you need to activate it at one of the telecom stores. Not all phones are compatible with all telecom providers. So inform to what telecom provider you need to go when you bought the phone.

Prepaid SIM-card

When you buy a prepaid SIM-card to use in your (smart)phone. You will be able to connect to one of the free Wi-Fi networks as well. Most providers have Wi-Fi hotspots everywhere through Seoul, you will only be able to connect to the network if you have a SIM-card of that specific provider.

Activating your SIM-card or secondhand prepaid phone

When you bought your phone or SIM-card, you will need to activate this at a telecom store of the provider. In most cases the telecom provider requires you to have an Alien Registration Card in order to register and activate the phone or SIM-card. However, in some cases they also accept your (foreign) passport for registration and activation.

Subway phones

In case you don't have a mobile phone, you can use the free subway phones which are located on every subway station. You can call for 60 seconds for free to any number in Korea. If you need to call longer, you can use your T-money card.

4.5 Postal Service

If you want to receive post or packages, please use the address of the International Office (found on the last page of this booklet). Please let the sender write down your name and your coordinator's name so that we can notify you when the package has arrived.

Location: Between the rear of the Hanyang Plaza and the front of the Student Union Building

Sealed letters below 10 gram usually cost W480-600 and an additional W40-100 for each 10 grams thereafter for domestic mail. In the case of parcels, there is a charge of W9,000-17,000 for goods below 500 g and an additional W7,000-13,000 depending on the distance. In the case of international mail, the amount varies depending on the distance. Please note that when general international parcels are sent to the U.S. or Canada, the package should be insured in order to verify whether it has been delivered. The basic insurance rate is W1,800.

Express Mail Service is available when there is a need to send documents and parcels to destinations abroad through a special agreement between the Korean Government and the postal services of other countries. If something is sent from Seoul by 11:00 am, it will typically take 2-3 days to reach their destination cities that have direct flights to Seoul, and 3-5 days for other cities. To use this service, the receiver's name, address, the contents of what is being sent, and the quantity of each item must be written on the free address label supplied at the post office. For documents, there is a W9,500-15,000 charge for items below 0.3 kg and an additional W1,500-3,000 per 0.5 kg according to the distance or region the item is being sent. In the case of merchandise, there is a charge of W12,800-20,000 for items below 0.5 kg and an additional W3,000-10,000 per 0.5 kg according to the distance or region the merchandise is being sent. After mail or parcels are sent using the EMS service, the delivery status can be checked online at <http://www.koreapost.go.kr/eng/index.jsp> or <http://service.epost.go.kr>

4.6 Medical Care

Health insurance

Students are required to submit proof of insurance for the period of their stay in Korea. Those who do not submit proof of insurance are required to purchase insurance through a designated agency that Hanyang University will recommend upon the student's arrival in Korea. In cases of emergency, students can go to the Hanyang University Medical Center for care. General assistance is always available at the Office of International Cooperation.

<Korean Insurance Registration for 2015 Spring Semester>

- Time: February 27, 2015 14:00-17:30
- Place: Office of International Cooperation, FTC Building 3rd Floor(Lobby)
- Price(cash only): 6 months 110,000KRW – 180,000KRW / 1 year 155,000KRW – 250,000KRW

Hospital

Hanyang Univ. Medical Center 02-2290-8114

1. Log on to the Web-site: <http://ezhub.hanyang.ac.kr>. When you log in, 학생종합정보(student general information) window pops up.
2. Click on the "각종 증명신청 및 발급 (order and issue variable verifications)" menu in the left frame.
3. Click on the "진료할인 의뢰서 (a request for diagnosis and treatment confirmation" button.
4. If you fill out and print a letter of request when visiting a hospital, you can be treated at 10-20% discount.

In case of emergency, call 1339 (Seoul Emergency Medical Information Center)

Health Clinic Center: Student Health Center also provides various medical services for students. It is located on the 3rd floor of the Student Welfare Building.

Traditional Korean Medicine: Traditional Korean Medicine involves techniques in treatment and diagnosis such as herbal medicine, acupuncture, moxibustion, and aromatherapy. For minor health issues, traditional Korean Medicine is a decent, economical alternative to general hospitals.

Emergency

Emergency Call (119 / 02+119):

If you require fire and/or ambulance assistance the emergency phone number is 119. If dialing from a mobile phone you must dial 02 first (02-119). The emergency services phone number has services available in 12 languages. Also the Hanyang University Hospital provides medical services 24 hours, and the Hanyang International Cooperation Hospital is specially designed for international patients.

Police (112 / 02+112):

If, during your stay, you require police intervention in a situation which cannot be resolved, the police can be reached by dialing 02+112 from a mobile phone, or 112 from a land line.

4.7 Bank information

Money transfer

When you want to send money overseas, you can transfer money at a bank. Through designated foreign exchange banks, you can transfer up to \$50,000 (remittance + exchange rate) a year, and if you have a document showing how the money was acquired, you can transfer any amount within one's range of income. Different banks have different fees and restrictions on transfers, so it is recommended that you compare the information at different banks. The most convenient and fastest way to transfer money is through telegraphic transfer (T/T). For such a transfer, you need to write down the name of the recipient, address, account number, the name of bank, and other pertinent information in English.

Money withdrawal with foreign card

Most debit- and credit cards (Master, Visa and Amex) can be used in Korea and many ATM's have an English language option. There is a small fee which you need to pay for every transaction you do with your foreign debit- or credit card.

Keep in mind there are few ATM's which do not support foreign cards and you might get error messages like "Wrong PIN" or "Insufficient funds". If you are sure your PIN was correct and there are sufficient funds on your account, do not keep trying to take out money from this machine and try another one. Your card might get swallowed by the machine if you keep on trying.

ATM's which accepts any kind of international card can be found at Hanyang Hospital, and in front of the Student Service Center. Both are ATM's from Shinhan Bank (신한은행)

Opening a Korean bank account

For students it can be convenient to open a Korean bank account. You can do this at the Shinhan Bank which is located at the Alumni Building (building 42 on the campus map). Before you can open a bank account you need your Foreigners Registration Card (chapter 1.4). Bring your passport, foreigners registration card and student ID card (optional).

5 FAQ

CAN EXCHANGE STUDENTS CHOOSE TO STAY EITHER ONE OR TWO SEMESTERS? IF ONLY ONE SEMESTER, CAN THEY CHOOSE WHICH SEMESTER TO STUDY?

Yes, they can choose either spring or fall semester depending on the mutual agreement between the two universities. This should be consulted with the coordinator of home university.

WHAT IS THE APPLICATION DEADLINE AND WHAT DOCUMENTS ARE REQUIRED?

SEMESTER	SPRING	FALL
Period	March 3 to June 21	Sep. 1 to Dec. 20
Deadline	November 15	May 15
Documents	Online Application https://portal.hanyang.ac.kr/haksa/gryu/gryuLogin31.do Official Nomination Letter (from International office) Academic Transcript Passport Photocopy International Health Insurance Certificate(or you must apply for Korean Insurance upon your arrival)	

* You can submit Health Insurance Certificate either before coming Korea or upon arrival.

ARE THERE ANY BREAKS DURING THE ACADEMIC YEAR?

Schools in Korea have two seasonal vacations summer and winter. Students can choose take summer or winter courses if they want. Besides, Korea has averagely 1 holiday each month. There are several long holidays such as Thanks Giving Holiday, Christmas Holiday, New Year Holiday, etc.

WITH WHICH COUNTRIES DO YOU HAVE EXCHANGE PROGRAMS, AND HOW MANY EXCHANGE STUDENTS DO YOU HAVE PER SEMESTER?

USA, UK, Canada, Australia, French, Netherlands, German, Austria, Finland, Sweden, Spain, Finland, Czech Republic, Croatia, Hungary, Serbia, Russia, Lithuania, Malaysia, Poland, Turkey, Japan, China, Pakistan, Malaysia, Indonesia, Saudi, Brazil and from over 550 Hanyang partners in the world. About 400 exchange students per semester

DOES HANYANG OFFER ANY KOREAN LANGUAGE COURSES FOR EXCHANGE STUDENTS?

Yes, there are two types of Korean language courses, Survival Korean class and Intensive Korean class. The Survival Korean class grants 3 credits and Intensive, 13 credits. Detailed information including the class schedule and application will be provided to students later. Students will register for Korean Language Program upon arrival and instruction will be announced at the orientation.

WHAT IS THE REGULATION FOR THE MEDICAL INSURANCE FOR STUDENTS?

Exchange students must purchase the international student insurance in their home country and submit the proof to Hanyang after arrival.

If no medical coverage is arranged, students are required to purchase the insurance on the Orientation in Korea, which will cost approximately 140,000 KRW for 6 months and 200,000KRW for 12 months.

6 LEISURE

Activities

[Baseball Match](#)

[Soccer Match](#)

[Lotte World](#)

[Horse race track](#)

[Casino](#)

Shopping areas

[Myeongdong](#)

[Dongdaemun](#)

[Namdaemun](#)

[COEX Mall](#)

Tourist Highlights

[Seoul N Tower](#)

[Gyeongbokgung](#)

[Hanok Village](#)

[Cheonggyecheon stream](#)

[Banpo Bridge](#)

[DMZ - Border between North- and South Korea](#)

[War Memorial / Museum](#)

[Jeju Island](#)

Wangsimni

The area surrounding Hanyang University is known as "Wangsimni". Now the area around Wangsimni is one of the most rapidly developing areas in Seoul. The newly rebuilt Wangsimni

station is one of Seoul's major transfer stations for Seoul Metro, SMRT, and KORAIL lines.

Wangsimni Station was remodeled in 2008, and is now a major entertainment complex, in addition to a major train station. Now a visitor to Wangsimni station can find numerous fashion shops with prices ranging from low to high. There are many places to eat lunch or dinner, with cuisine ranging from Chinese, Japanese, Korean, Vietnamese, and Western choices. The first basement and first floor are comprised of the "Enter-6 Fashion Square". Enter-6 Fashion Square offers a vast and various amounts of stores including numerous Korean brands and international brands with CGV movie theatre.

iPhone Apps

- [I Tour Seoul](#)
- [Subway Korea](#)
- [Google Translate](#)
- [Kakaotalk](#)

Android Apps

- [I Tour Seoul](#)
- [Subway Korea](#)
- [Google Translate](#)
- [Korean keyboard](#)
- [Kakaotalk](#)

7 CONTACT

The **Office of International Cooperation**, located on the 3rd floor(Lobby) of the Fusion Technology Center(FTC) building of the Seoul Campus, is here to help you in various areas while your stay at Hanyang. If you have any questions during your stay please contact one of the following people, or visit our office.

Office hours

Weekdays: 8:30 - 12:00 / 13:00 - 17:30

Weekends: Closed

Phone and Fax

Phone: 02-2220-0045 (from overseas +82-2-2220-0045)

Fax: 02-2281-1784 (from overseas +82-2-2281-1784)

Internet

OIC Website: www.dic.hanyang.ac.kr/ (Korean Only)

Exchange info: www.hanyang.ac.kr/exchange

Email: exchangein@hanyang.ac.kr