



외국인 교환학생 숙소 신청서

Housing Application for Exchange Students

기간 Period	Academic Year: 2017	<input type="checkbox"/> Fall Semester <input type="checkbox"/> Spring&Fall Semester(One full year)	
숙소 종류 Accommodation Type	<input type="checkbox"/> Student Dormitory <input type="checkbox"/> Off campus Housing <input type="checkbox"/> No assistance Needed ※ Select only one option which corresponds to what you chose in the online application. ※ If you want 2 or 3 room flats, please check "No assistance Needed", you should find your own housing. ※ For the rules and regulations of the dorm, please check the next page.		
성명 Name			
생년월일 Date of Birth	(dd/mm/yyyy)	(dd/mm/yyyy)	<input type="checkbox"/> M <input type="checkbox"/> F
국가 Home Country		원소속대학 Home University	
소속 Affiliation	학과 Department	전공 Major	
전화번호 Cell Phone		이메일 E-mail	

본인은 인하대학교 교환학생으로서 위 기간 동안 숙소 입주를 신청합니다. 부득이한 사정으로 입주하지 못할 경우 국제교류팀에 즉시 알려야 하며, 늦은 취소 또는 규정위반으로 인하여 금전적 손실 또는 벌칙이 발생할 수 있다는 것을 충분히 인지하고, 생활관 입사시 생활관의 제 규정 및 일정을 준수할 것을 약속합니다. 또한 방학기간 동안의 생활관 이용 및 보증금 반환 신청은 아래 이용지침을 숙지하여 신청 및 이용하도록 하겠습니다.

I apply for housing as an exchange student at Inha University. I hereby promise to abide by all the rules and schedule of the university. I also fully understand that I am obliged to inform the International Center immediately if I have to cancel my housing application for a certain reason, and a late cancelation or violation of the dormitory regulations may result in financial costs or penalties. I will also follow the instructions below when I apply for the housing during the summer/winter holidays and claim my deposit.

Date : _____ / _____ / _____ Applicant's Name : _____ (Signature)
 (dd) (mm) (yyyy)

- ※ **숙소 취소 페널티**
 - 2017년 1월 3일 이후 생활관 또는 외부 숙소 신청을 취소할 경우 취소 페널티 100,000 원을 납부해야 함.
- ※ **방학중 생활관 거주 신청 안내**
 - 방학중 생활관에 거주하기를 희망하는 학생은 소정의 기간동안 생활관 행정실을 직접 방문하여 신청
 - 생활관 행정실에 『단기체류 신청서』를 제출하고 안내받은 계좌로 생활관비 이체
- ※ **보증금 반환 신청 안내**
 - 모든 학생들은 이미 납부한 보증금을 퇴실시 반환받을 수 있습니다.
 - 매 학기 퇴실 1~2 주전 생활관 행정실을 방문하여 퇴실 신청서 작성 및 보증금 수령
- ※ **Late Cancellation Penalty**
 - Cancelling the housing application after January 1., 2017 will cost you a penalty (KRW 100,000).
- ※ **How to Apply for the Dormitory during Summer/Winter Holidays**
 - Visit the dormitory office on the 1st floor of the dormitory building to apply during the designated application period.
 - Submit the application form to the dormitory office and make a payment (wire transfer).
- ※ **Deposit Refund**
 - Every student is eligible for the deposit refund when checking out from the dormitory every semester.
 - Inform the dormitory office of your check out date at least 1~2 weeks before and claim your Deposit

University Dormitory Rules and Regulations

- No Smoking
 - Drinking Alcohol inside the dormitory building is strictly prohibited.
 - Rooms are strictly segregated according to gender: male students are NOT allowed to enter female rooms and vice versa.
 - Students are NOT allowed to bring guests into the dormitory without giving an advance notice to the dormitory office.
 - The dormitory is closed at 12:00 midnight. Nobody is allowed to enter or exit the dormitory after 12:00 (It opens at 5:00AM)
- ※ Breaking the rules stated above will cost you immediate expulsion of the dormitory.

University Dormitory Information

- Each student shares a room with three other students.
- Students are allowed to use the dormitory facilities such as reading rooms, gym, PC rooms etc.
- Breakfast and dinner during weekdays are offered for free.
- Shower rooms and toilets are all shared by students on the same floor (There is no wall or divider in the shower room)
- No halal food (Most Korean dishes contain meat such as pork, chicken and beef).
- No use of water inside the toilet for Muslim students

Off Campus Housing Information

- Off campus rooms will be reserved and arranged by the Int'l Students Service Team.
- Off campus rooms are NOT identical in terms of their room size, facilities and prices etc.
- Students are NOT required to abide by the rules of the university dormitory.